

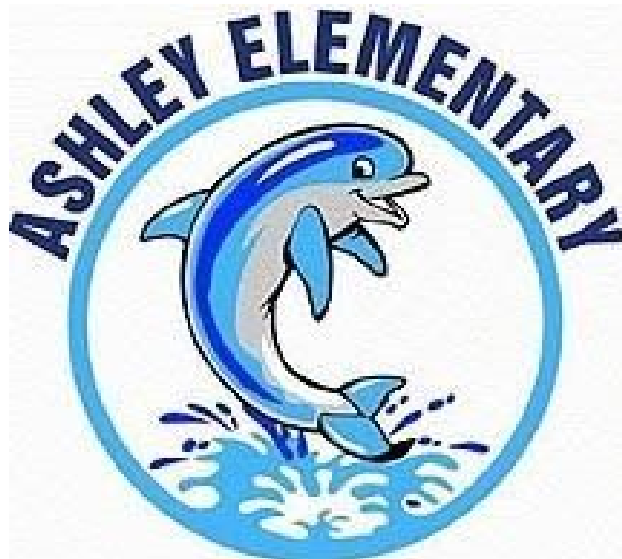
**Ashley Elementary School
Communications / Foreign Language**

**810 Trainer Drive
Fayetteville, NC 28304
910-484-4156**

Web: <http://www.ashes.ccs.k12.nc.us/>

Twitter – @Ashley_Dolphins

Follow us on Facebook - Ashley Dolphins



**“Go Dolphins!”
2020 - 2021**

Name: _____ Grade: _____

Teacher: _____ Room # _____

STUDENT/STAFF HOLIDAYS	TEACHER WORKDAYS/ STUDENT HOLIDAYS	REMOTE LEARNING
<i>September 7, 2020</i>	<i>October 13, 2020</i>	<i>October 13, 2020</i>
<i>November 11, 2020</i>	<i>October 14, 2020</i>	<i>November 3, 2020</i>
<i>November 26-27, 2020</i>	<i>November 3, 2020</i>	<i>November 25, 2020</i>
<i>Dec.21, 2020 – Jan. 1, 2021</i>	<i>November 25, 2020</i>	<i>February 15, 2021</i>
<i>January 18, 2021</i>	<i>January 4-5, 2021</i>	<i>March 12, 2021</i>
<i>April 2-9, 2021</i>	<i>February 15-16, 2021</i>	
	<i>March 12, 2021</i>	2 HOUR EARLY RELEASE
		<i>December 18, 2020</i>
		<i>May 21, 2021</i>

PROGRESS REPORTS	END OF GRADING PERIOD	REPORT CARDS GO HOME
<i>September 14, 2020</i>	<i>October 12, 2020</i>	<i>October 20, 2020</i>
<i>November 16, 2020</i>	<i>December 18, 2020</i>	<i>January 8, 2021</i>
<i>February 8, 2021</i>	<i>March 11, 2021</i>	<i>March 18, 2021</i>
<i>April 21, 2021</i>	<i>May 21, 2021</i>	<i>May 21, 2021</i>

OUR DAILY SCHEDULE	SCHOOL BREAKFAST AND LUNCH
<i>1st Bell.... 7:15 AM</i>	<i>Breakfast – Meals at No Charge</i>
Late Bell7:45 AM	<i>Lunch – Meals at No Charge</i>
<i>Car Riders and Walkers Dismissal...2:25 PM</i>	<i>Adult Breakfast -A la Carte Adult Lunch -A la Carte</i>
<i>Bus Dismissal.... 2:25 PM</i>	<i>Extra or Adult Milk -\$.50</i>

Supervision will not be provided for students prior to 7:15 A.M. Please do not drop students off prior to 7:15 A.M.

Breakfast

Breakfast will be served in the classroom each morning from 7:15-7:45 AM at no charge.

<p><i>Dolphin Pledge ~ Ashley Elementary Mission Statement</i></p> <p>Today I ASPIRE.... To be DETERMINED to meet my goals Show ENTHUSIASM for learning Strive for EXCELLENCE in all I do Be DISCIPLINED to make the right choices Today, I will be a SUCCESS! ¡Hoy sere un ekito!</p> <p>At Ashley Elementary School...We Aspire for Excellence and Success</p>	<p><i>OUR SCHOOL RULES AND CODE OF CONDUCT</i></p> <p>WE AGREE TO:</p> <ol style="list-style-type: none"> 1. Show Respect 2. Walk with Purpose 3. Invest in Your Future 4. Make Responsible Decisions
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Each child will receive a separate Code of Conduct as outlined by Cumberland County Schools. These are specific rules and consequences which students are expected to follow. **Please read and discuss these with your child.** Our teachers and administration believe that an atmosphere of safety and order is essential if learning is to take place. All students at our school are expected to contribute to such an atmosphere through appropriate behavior. The teacher will handle misbehavior. Fighting, kicking, inappropriate language, and behavior such as this is not allowed at Ashley Elementary. **STUDENTS CAUSING SCHOOL DISRUPTIONS WILL BE SUBJECT TO DISCIPLINARY ACTION WITHOUT EXCEPTION.** Parents/Guardians will be notified of inappropriate behavior. If, after due process, proper conduct is not established, a student may be sent home until further notice. **Administration has the authority to suspend a student from any class. Parents will be notified using the phone number in PowerSchool regarding any suspensions.**

Parent/Guardian Signature: _____

Ashley Elementary School

Principal – Tiffany Fogelquist Assistant Principal – Sherrill Haley

(910) 484-4156 FAX (910) 484-3175

E-mail: tiffanyfogelquist@ccs.k12.nc.us

E-mail: sherrillhaley@ccs.k12.nc.us

Web: <http://www.ashes.ccs.k12.nc.us/>

Twitter: @Ashley_Dolphins

Facebook - Ashley Dolphins

Welcome to the 2020 - 2021 school year!

It is important for you to know that the administration, faculty and staff of Ashley Elementary have a vision of providing the best education possible for your child(ren). Ashley Elementary School strives to provide, in collaboration with the community, an innovative and equitable education with excellence and integrity in a compassionate environment.

- A place where high quality student achievement is a self imposed expectations for students and staff.
- A place where leadership comes from many sources. Our school governance is one of collaboration and consensus and is based on the strengths of all stakeholders: students, staff, parents, and community.
- A place so exciting, that people are here by choice, because they know the future of our high-tech global society depends on constant learning.

At ASHLEY ELEMENTARY... We Aspire for Excellence and Success in all we do!

Communications Foreign Language Choice Program

Ashley Elementary is a school of choice program that focuses on enhancing academic growth through the enrichment of Foreign Language and Communications Instruction. Teachers integrate all subject areas of the NC Standard Course of Study with relevant themes that support the *School of Choice* initiatives. Students are encouraged to think creatively and learn in an active hands-on, problem-solving approach to the high-tech world around them. Academic rigor and differentiated instruction is provided during classroom lessons to ensure excellence, success and learning growth for all students.

Ashley Elementary School is also committed to providing opportunities for all staff members to develop effective classroom instruction aligned with digital literacy and innovative teaching practices.

CHECK IN-CHECK OUT PROCEDURES

The adult bringing the student to school after the 7:45 am bell must come to the office to check in his or her child(ren.) Tardy students will be given a late pass in order to be admitted to class. Our early start time is important so that we maximize the amount of daily instruction provided for our students. **A STUDENT IS NOT PERMITTED TO CHECK-IN BY HIM OR HERSELF. Five tardies constitute one absence and will keep students from receiving perfect attendance awards.**

The authorized person picking up a child prior to dismissal time must check the student out through the office, have proper identification and have name listed on check-out documentation. We strongly request that students are checked out prior to 2:00 PM. **IDENTIFICATION IS REQUIRED OF ALL CHECKOUTS.** Under no circumstances will students be released from class without following the above checkout procedures. The school will not be involved in domestic custody disputes. All legal documentation on file must be current..

FLOW OF TRAFFIC

In order to provide a safe and orderly environment, traffic patterns for parents and visitors are as follows: ***Facing the school:*** Faculty parking is on the left as you enter. Visitor parking/registration is also in front of the school. Buses and Daycare Vans will load and unload in the right parking lot, adjacent to Building "C". Parent pick-up is on the left side as you are facing the school. **Please, be patient in our car pick up line to ensure the safety of all children. Staff members are available to help the movement of students as well as traffic. Move slowly, at all times, through our parking lot as you enter and exit this area.**

VISITORS

Parents and community members are encouraged to visit our school as often as they wish. **For security reasons, all visitors must report to the main office for visitor identification. This includes parents with teacher appointments.**

PUPIL ASSIGNMENTS

Parents should be aware that current pupil assignments are tentative. Changes are likely to occur in the original organizational plans for the purpose of balancing classes based on actual enrollment. Parents will be notified of changes (if any) as soon as possible. Special consideration will be given to each new placement.

ABSENCES/ATTENDANCE

A WRITTEN/EMAIL EXCUSE STATING THE REASON FOR AN ABSENCE MUST BE BROUGHT TO SCHOOL ON THE DAY A STUDENT RETURNS. ALL EXCUSES SHOULD BE DATED AND SIGNED BY A PARENT/GUARDIAN OR PHYSICIAN.

This information is needed to properly code your child's absence. When these procedures are not carried out, we are put in a position of arbitrarily coding an absence as being unlawful. **Absences such as vacations or leave periods are considered unlawful absences.**

EDUCATIONAL TRIPS MUST HAVE PRIOR APPROVAL BY THE PRINCIPAL. Please secure approval forms from the office. When it is necessary for a student to miss more than one day due to illness, etc., please call the school and advise. Contact by the school does not eliminate the need for a written note. Attendance is important in the elementary school and has a great effect on student achievement. Parents will be notified of **excessive tardies/absences** in an attempt to assist in making sure all students are getting an equal opportunity to learn.

- **PLEASE ASSIST US IN MAKING SURE YOUR CHILD IS PRESENT AND ON TIME EACH DAY.**
- **PLEASE NOTIFY THE OFFICE IMMEDIATELY IF YOU CHANGE YOUR ADDRESS OR TELEPHONE NUMBER.**

STUDENT LAPTOPS AND SCHOOL ISSUED DEVICES

Each student will be assigned a computer to use for the year. Computers will be kept at school at all times. It is their responsibility to take care of and use the computer appropriately. The following guidelines have been put in place to ensure that our computers are used appropriately and students retain the privilege of use throughout the year:

- No food or drink will be near the computer on my desk.
- I will keep my computer on my desktop when I am using it.
- If I am not using it, I will make sure that I am logged/signed out of it.
- I will not allow others to use my computer.
- I will hold my computer with two hands when moving from classroom to classroom.
- I am responsible for all damages to my computer.
- I am responsible for all content opened on my computer.
- I am responsible for all chat messages, email and Google classroom comments made on my computer.
- I will follow my classroom computer checkout system.

HOMEWORK

Students at this age continually need the support of their parents in ensuring that homework is completed to promote success.

Our homework policy is designed to reinforce skills, **not serve as busy work.** Appropriate amounts and time spent on homework per grade level are aligned with individual student needs. **We are providing each student with a homework agenda; it is imperative that guardians review nightly and sign. Please use this as a two-way communication strategy to keep parents and teachers informed about homework and other school matters.**

SEARCH POLICY

School officials have the authority to conduct reasonable searches and seizures in accordance with Cumberland County Board of Education Policy 4342 – Student Searches. The purpose is to maintain a safe, orderly environment and upholding the standards of conduct established by the Board. A “school official” is a school administrator or a school resource officer acting in conjunction with and under the direction of the school administrator. A search of a student is lawful if there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating a specific law or school rule. If reasonable suspicion exists as outlined above, searches may be conducted of a student's person, personal effects, including purses, book bags, outer clothing, wireless communication devices, and motor vehicles subject to the requirements of the policy. Strip searches are strictly prohibited. Periodic general (suspicionless) inspections of desks, lockers and other school-owned equipment may be conducted by school officials for maintenance or health/sanitation reasons.

Policy 4342 may be viewed at the CCS website, www.ccs.k12.nc.us

PARENT/TEACHER CONFERENCES

Required Parent/Teacher conferences are scheduled each year; however, you are encouraged to seek additional conferences with your child's teacher at any time during the school year. Contact your child's teacher for an appointment. It is important for students to be aware that teachers and parents communicate at all times. **Nothing has a greater impact on student progress than parents and teachers working together.** If your schedule does not permit regular conferences in person, LET US KNOW. We will be glad to make other arrangements. After all, nothing is more important than your child.

PARENTS RIGHT TO KNOW

As required by the Elementary and Secondary Education Act (ESEA), Title I Part A. Information is available at our school to include but is not limited to the following:

- The School Improvement Plan
- Qualifications of your child's teacher and/or teacher assistant
- Professional development opportunities for teachers and assistants to ensure highly qualified personnel
- Opportunities for parent involvement and input
- The district improvement plan
- The district parent involvement policy
- The district report card and the school report card

Please contact our school and we will be glad to provide you with this information upon request.

WITHDRAWAL OF PUPILS

Parents are asked to send a note to the classroom teacher/data manager or call three days before the child is to be withdrawn from school in order for the teacher to complete his/her records. Records will be requested from the new school. Transcripts can be given upon request for any county or out of state transfers; however, official records will be sent directly to the requesting school upon official request from the school.

MEDICINE

Medicine will not be administered to a child unless prescribed by a doctor. All medicine must be in the original container with the prescription label and checked into the front office. **STUDENTS ARE NOT ALLOWED TO BRING ANY MEDICATION TO OR FROM SCHOOL (to include inhalers).** If medication is to be given, a "Request to Administer Medicine" must be signed by the doctor and kept on file in the office.

TELEPHONE

STUDENTS ARE ALLOWED TO USE THE PHONE ONLY IN THE CASE OF EMERGENCY AS DETERMINED BY THE TEACHER OR OFFICE STAFF. Parents may call and have a message sent to their child(ren). Messages will be given to students prior to school dismissal or as needed. Parents, please evaluate very carefully any request to speak with the teacher/students during instructional time. Leave all messages with office staff. Teachers may be called after instructional time (2:30), during student resource time, or by setting up a time through Class Dojo, when they are free from student supervision. If a conference is needed, call the office to set up an appointment, email the teacher, or send a written note by your child. Conferences before school in the morning are not usually as effective as conferences scheduled at other times.

Staff members begin working with students at 7:15 AM. We are committed to protecting your child's instructional time.

DRESS

Children should be encouraged to have pride in their personal appearance at all times. We appeal to you as parents to stress the importance of proper dress. Staff members will also serve as role models for our students to foster proper attire. Professionals and students will not be allowed to wear hats or HOODS in the building except for designated school spirit days. Pants below the hips (no sagging), untied shoes, and slides/rubber flip-flop/shower type shoes are safety hazards and not allowed. Purses/fanny packs/tiny backpack purses will be stored in students' book bags and not carried throughout the day. We are committed to providing a safe atmosphere conducive to learning at all times; therefore, tee shirts and other clothing items with inappropriate language and/or messages, excessively short shorts, spaghetti straps, etc. are considered inappropriate. Our Dress Code is aligned with the Cumberland County School Board Policy as stated in the Student Code of Conduct. **All Cumberland County Schools will make any necessary religious accommodations for any type of headgear or head coverings otherwise restricted or prohibited under existing individual school dress codes. No student shall be suspended out of school based solely upon violation of an existing individual school dress code.**

PERSONAL ELECTRONIC DEVICES

Electronic devices are permitted on school campus as long as the device is off and stored in a bookbag during school hours. The school is not responsible for lost, damaged or stolen personal devices. Failure to comply with school policy will result in the following consequences:

- 1st Offence - Warning
- 2nd Offence - Device taken by teacher for the day and returned at dismissal
- 3rd Offence - Device kept by administration for parent to pick-up.

ANNUAL TESTING

Each spring students in grades 3-5 participate in the NC Annual Testing Program by taking the End-Of-Grade Tests in reading, math, and science (5th grade). The purpose of this program is to assess the effectiveness of our instructional program and to provide information about each student's yearly performance and academic growth relative to that of other students in North Carolina.

SECTION 504/AMERICANS WITH DISABILITIES ACT

No otherwise qualified individual with a disability shall, solely by reason of his or her disability, be excluded from participation in, be denied the benefits of, or be subject to discrimination from any program of activity of the school. Qualified disabled students are entitled to a free appropriate public education. Disabled persons who believe they are subjected to discrimination on the basis of disability may appeal to the person in the school designated to hear said grievances. If still unresolved, grievances may then be appealed to school district ADA/Section 504 Coordinator, Cumberland County Schools:

Natasha Scott
Cumberland County Schools
P.O. Box 2357
Fayetteville, NC 28302
Phone: 678-2300
E-mail: natashascott@ccs.k12.nc.us

NON-DISCRIMINATION STATEMENT

No student or employee in the Cumberland County schools shall, on the basis of age, sex, race, religion, national origin, marital status, or handicapping condition, be denied the benefits of, or be subjected to discrimination under any educational program or activity.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Education Rights and Privacy Act (FERPA) is a Federal law that governs the maintenance of student records. Under this law, parents of students or students (if they are at least 18 years of age) have both the right to inspect records kept by the school about the student and the right to correct inaccuracies in the records. Access to the records by a person other than the parents or the student is limited and generally requires prior consent by the parents of the student. Copies of this policy may be found in the office of the Superintendent and in the Principal's office of each school within the Cumberland County School System. Complaints about failures of school personnel to comply with the Family Education Rights and Privacy Act may be made, in writing, to FERPA office, Federal Building No.10, Independence Avenue, Washington, D.C. 20202.