

Comprehensive Progress Report

Mission: Providing a loving, creative, collaborative community where everyone wants to learn and grow!

Vision: Preparing every scholar to become respectful, dedicated, creative learners.

Goals:

By June 22, 2023, Benjamin Martin Elementary School will move from a D school performance grade to a C or higher school performance grade. A2.04, A4.01
 EVAAS data will be utilized to determine growth measures for the 2022-2023 school year. Our target goal will be 85%. C2.01

By June 2023, 80% of Benjamin Martin students will earn at least 95 Tigers points (P.B.I.S.) to promote positive behaviors and create a safe learning environment. A1.07, A4.06

By June of 2023 Benjamin Martin's Students with disabilities who take the EOG will increase from 21.33% overall score to 40% overall score. A 4.01



! = Past Due Objectives KEY = Key Indicator

Core Function:		Dimension A - Instructional Excellence and Alignment				
Effective Practice:		High expectations for all staff and students				
KEY	A1.07	ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)	Implementation Status	Assigned To	Target Date	
<i>Initial Assessment:</i>		Currently, we train and provide support to all stakeholders in the area of MTSS. The implementation of tier 3 referrals to the PBIS committee have not been equal to the referrals in ABE. The referral gives teachers	Limited Development 10/11/2022			

	a support system to aid in teaching students new learning and behavior habits. There are several teachers who need help in implementing effective classroom management strategies in a consistent manner. Tier III is not consistently implemented.			
How it will look when fully met:	Teachers will attend PBIS refresher PD at the beginning of the year. They will teach the PBIS model as well as school and classroom rules based on "Teach Like A Champion." Teachers will revisit and review school-wide expectations and school and classroom rules at the beginning of the school year and during varying times throughout the school year, i.e., after extended breaks, when necessary. Students will adhere to school-wide expectations, school rules, and classroom rules. Evidence will be a decrease in discipline data compared to the 2019-2020 school year.		Amanda Hefner	06/01/2023
Actions		0 of 2 (0%)		
10/11/22	Our genius bars will address needs for teachers who need additional support with classroom management.		Amanda Hefner	06/01/2023
<i>Notes:</i> September 26 Genius bar was held. Teachers were given the opportunity to choose from AIG, Bimas, classroom management, and google resources.				
10/11/22	Daily Second Step lessons will be taught 15 minutes weekly by each classroom teacher. Professional Development will be provided to staff as well as Second Step curriculum and lesson plans. Counselor will provide a daily Mindfulness moment from the CCS calming site on morning televised school news.		Diane Austin	06/01/2023
<i>Notes:</i> Aug 2022 New staff was provided staff development on Second Step. A Refresher was offered to those who used it last year. Sept 12 Second Step lessons started.				

Effective Practice:			Curriculum and instructional alignment			
KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date	
<i>Initial Assessment:</i>		Presently, we started a new reading series, Wonders, and are currently implementing Wonders along with guided reading with a beginning understanding of the elements needed. We have completed several years of implementation of our EnVisions Math curriculum. Science is taught in grades K-5 daily.	Limited Development 10/11/2022			
<i>How it will look when fully met:</i>		Teachers will be fully implementing Wonders for the whole group. EnVisions will be used with fidelity during the math block. Science units will be used for a minimum of 30 minutes daily in every K-5 classroom.		Tina Baker	06/01/2023	
Actions			0 of 2 (0%)			
10/11/22	Teachers will attend PLC meetings where instructional coaches will train them in the new format for math units. The first will be training and work/help sessions will happen in the following sessions. This will be monitored by PLC attendance and lesson plans that are turned in weekly.			Christina Moore	06/01/2023	
<i>Notes:</i>						
10/11/22	Teachers will be fully implementing Wonders for the whole group. EnVisions will be used with fidelity during the math block.			Tina Baker	06/01/2024	
<i>Notes:</i> Aug 2022 Teachers began using the Wonders program and Envision program in alignment with CCS pacing guides. Lesson plans are submitted weekly as to progress. Sept 2022 teachers continue to turn in lesson plans with alteration for Sept 30 due to inclement weather.						

Core Function:			Dimension A - Instructional Excellence and Alignment			
Effective Practice:			Student support services			
KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date	

Initial Assessment:		Teachers are currently using research based curriculum for whole and small group instruction. The Wonders program as well as mclass individualized instruction for Tier 2 and 3 small group instruction.	Limited Development 10/11/2022		
How it will look when fully met:		All teachers will use guided reading with fidelity during small group instruction, with a target goal of 80% of students performing on or above grade level		Tina Baker	06/01/2023
Actions					
<i>Notes:</i>					
	KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To
Initial Assessment:		Ongoing conversations are being held with teachers to address the impact of meeting all students' emotional needs, guiding students in managing their emotions, and arranging for support and intervention. We are working on meeting these needs through PBIS and other components of MTSS.	Limited Development 10/11/2022		
How it will look when fully met:		ALL teachers will be attentive to students' emotional states, guide students in managing their emotions, and arrange for support and interventions when necessary. Discipline referral rates will decrease, and overall student performance data will increase. PBIS committee will continue to provide incentives/rewards for students.		Erica Butler	06/01/2023
Actions			0 of 3 (0%)		
	10/11/22	We will continue the implementation of a fully functional Positive Behavioral Intervention and Supports program. The implementation of this framework includes a representative school leadership team that works with the staff, students and administrators to: (1) identify and monitor school-wide outcomes; (2) develop systems to support implementation and sustainability; (3) implement evidence based practices to increase a positive social climate and learning environment; and (4) Continue the use of data management systems to monitor progress and make effective data based decisions based on the school context.		Erica Butler	06/01/2023

Notes: 8/5/2020 PBIS virtual matrix and incentives were presented to staff during staff development by Stephanie Barbee and Jeanette Hubbard
 11/18/2020 Erica Butler presented the PBIS implementation and PBIS mentoring program during a lunch and learn session
 2/16/2021 Reminders at staff meeting about transitioning to blended learning and PBIS
 October 1-31 Ms Austin has given daily reminders of incentives on TNN. Students from the second grade have been featured on TNN for receiving 95 tiger points.
 November 1-31 Students continue to appear on TNN for receiving 95 tiger points.
 December 8 PBIS team meet to be sure that teachers have matrix and slant posters, give reminders to do Second Step with Fidelity, address attendance, tardies and early check outs
 January 26 -reminder for teachers to give points and incentives, there have been 22 referrals to mentor programs, March 11 15 SEL lessons need to be completed April 1-30 Students continued to receive points. Ms Austin gave daily reminders on TNN for point prizes, and students also appeared on TNN. Students also received 300 points prizes. May 1-20 Students continued to receive points. Ms Austin gave daily reminders on TNN for point prizes, and students also appeared on TNN. Students also received 300 points prizes.

10/11/22

Teachers will teach Second Step lessons weekly for 15 minutes. Lessons will come from CCS Student Services. The Leadership Team will observe teachers teaching Second Step lessons and monitor student social progress via ABE.

Diane Austin

06/01/2023

Notes: Monthly meetings were held by the PBIS committee starting in October the 4th Wednesday of the month.
 The fourth PLC of the month was dedicated to reading the military support letter on how to support military students and holding a discussion about the information starting in January 2021
 Second Step was begun on September 7, 2021 and will continue through the year..
 September 1-30 Second Step lessons are presented daily by classroom teachers.
 October 1-31 Second Step lessons are presented daily by classroom teachers.
 November 1-30 Second Step lessons are presented daily by classroom teachers and Ms Austin presents breathing techniques during the morning news network
 December 1-16. Second Step lessons are presented daily by classroom

teachers and Ms Austin presents breathing techniques during the morning news network
 January 1-31 Second Step lessons are presented daily by classroom teachers and Ms Austin presents ABC calming strategies during the morning news network Students were also given a paper copy to help them.
 Feb 1-28 Second Step lessons are presented daily by classroom teachers and Ms Austin presents ABC calming strategies during the morning news network Students were also given a paper copy to help them
 March 1-31 Second Step lessons are presented daily by classroom teachers and Ms Austin presents ABC calming strategies during the morning news network Students were also given a paper copy to help them
 March 28 genius bar offered growth mindset to benefit students opinion of self
 April 1-30 Second Step lessons are presented daily by classroom teachers and Ms Austin presents ABC calming strategies during the morning news network Students were also given a paper copy to help them
 May 1-20 Second Step lessons are presented daily by classroom teachers and Ms Austin presents ABC calming strategies during the morning news network Students were also given a paper copy to help them
 Year end 70% of teachers have finished 15 or more lessons and 86% have finished 10 or more of lessons.

10/11/22

Teachers will receive information at the beginning of the year on calming corners. They will be expected to have a calming corner in their room and teach procedures for student usage. This will be monitored beginning of the year, middle of the year and end of the year with a survey which will check in on needs and usage of the strategy.

Diane Austin

06/01/2023

Notes: Aug 2022 Teachers were given the calming corner items. Expectations were set to have one set up in the room. An email was sent out with helpful hints for them.

	KEY	A4.16	The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			Fifth grade students visit Westover Middle in helping to prepare them for the transition to middle school. Kindergarten holds Beginners Day for incoming kindergarten students and families.	Limited Development 10/11/2022		

How it will look when fully met:	All students and families will have the opportunity to visit the upcoming grade level. They will learn curriculum and expectations for the next school year.		Gretchen Brown	06/01/2023
Actions		0 of 1 (0%)		
10/11/22	A schedule will be created for implementation in April 2023 for students to attend an upcoming grade level for the upcoming year. They will engage in a reading/math lesson for the upcoming year. This will be monitored through a created schedule.		Jeanette Hubbard	06/01/2023
<i>Notes:</i> Beginners day was held April 30, 2021 for upcoming kindergarten students. It was a virtual meeting. Beginners day will be held in April for upcoming kindergarten students. Fifth grade students will attend Westover Middle School orientation.				

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Strategic planning, mission, and vision			
KEY	B1.01	The LEA has an LEA Support & Improvement Team.(5135)	Implementation Status	Assigned To	Target Date
Initial Assessment:		Our district continued to move forward with the district-wide use of NCStar for all of our schools during the 18-19 school year. Ms. Boyd was assigned to Ben Martin for the 2019-2021 school year. Mrs Robertson has been assigned to Ben Martin for the 2022-2023 school year.	Limited Development 10/11/2022		
How it will look when fully met:		The LEA will assign a Central Services coach to each school using NCSTAR. That coach will review the initial plan, provide feedback on the initial plan, and provide coaching each month to assist the school through their school improvement process. Additional resources will also be provided by central services.		Kim Robertson	06/01/2023
Actions			0 of 1 (0%)		
10/11/22	Kim Robertson will meet with at least one of the following :the principal, vice principal, principal intern and/or process manager.			Kim Robertson	06/01/2023
<i>Notes:</i> Oct 11 Meeting was held to work on SIP.					

	KEY	B1.03	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices.(5137)	Implementation Status	Assigned To	Target Date
Initial Assessment:			A leadership team consisting of the principal, teachers who lead the Instructional teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices.	Limited Development 10/11/2022		
How it will look when fully met:			The leadership team meets weekly to monitor and discuss effective practices. The SIT meets monthly to discuss effective practices. Each grade level team will meet in PLCs monthly to discuss effective practices. This will allow for collaboration and sharing of best practices to ensure the success of our students.		Corine Warren	06/01/2025
Actions				0 of 3 (0%)		
	10/11/22	Grade levels will participate in PLCs to discuss student progress and identify areas of support.			Tina Baker	06/01/2025
<i>Notes:</i>						
	10/11/22	Our school leadership team meets with district curriculum leadership specialists once a month to assess progress and implementation of effective practices.			Corine Warren	06/01/2025
<i>Notes:</i>						
	10/11/22	Conduct leadership meetings to review instructional feedback from the CCS rounds tool, Mastery Connect, SuccessMaker and mClass assessment data, teacher PD and coaching needs, and resources needs.			Corine Warren	06/01/2025
<i>Notes:</i>						

Core Function: Dimension B - Leadership Capacity

Effective Practice: Distributed leadership and collaboration

	KEY	B2.03	The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)	Implementation Status	Assigned To	Target Date
Initial Assessment:			Each grade level has an assigned grade level planning time each week/PLCs. Specific duties, however, are not assigned among the team with the exception of identifying the grade level chairperson	Limited Development 10/11/2022		

How it will look when fully met:	All teachers will have an assigned duty during weekly PLC's collaborative planning sessions.		Tina Baker	06/01/2023
Actions		0 of 1 (0%)		
10/11/22	Each PLC has been designated for a purpose. It is rotated on a monthly schedule of assessment/data, MTSS, Reading and Math.		Tina Baker	06/01/2023
	<i>Notes:</i> Sept PLC's have begun. The focus has been on teaching how to access the resources on the ccs academic canvas and MTSS paperwork and procedure.			

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Monitoring instruction in school			
KEY	B3.03	The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		The Administrative team conducts walkthroughs and classroom observations, both formal and informal, on a regular basis to ensure the effectiveness of classroom instruction. The evaluators currently provide feedback during post-observation conferences.	Limited Development 10/11/2022		
How it will look when fully met:		The administrative team will conduct weekly walkthroughs and observations for all classroom teachers with the primary focus on instruction engagement, and small groups. The observers will provide each teacher with constructive feedback in a timely manner using the CCS iRounds tool. The administrative team meets weekly to discuss the feedback data and results as well as plans for further coaching of instruction or PD.		Corine Warren	06/01/2023
Actions			0 of 2 (0%)		
10/11/22		The Administrative team will collaboratively create a schedule for iRound walkthroughs and individual observations.		Corine Warren	06/01/2023
		<i>Notes:</i>			
10/11/22		Upon completion of the observation, the observer will conduct a post-observation conference within a period of 10 days of the observation. During the post-observation conference, two-way, honest and supportive feedback will be provided to allow teachers to see where their current performance falls short-and where it's already strong. Teachers will record best practices observed and suggested strategies for improvement on their feedback reflection form.		Corine Warren	06/01/2023

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Quality of professional development			
KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Teachers were observed and based on observation , teacher feedback, student Reading 3D scores and EOGs scores. It was determined that there are staff that could present professional development to help others close the gaps.	Limited Development 10/11/2022		
<i>How it will look when fully met:</i>		Teachers will be asked to present a professional development for colleagues based on strengths observed from data or classroom observation. Attendance sheets from Genius bar will be available to document.		Amanda Hefner	06/01/2023
Actions			0 of 1 (0%)		
	10/11/22	The Administrative Team will perform weekly I-Round walkthroughs based on the I-Round Rubric.		Corine Warren	06/01/2025
<i>Notes:</i>		We have completed the walkthroughs weekly using the new I-Rounds Rubric. This was started during September 2020. October 1-31 classroom observations have been conducted by Ms Hefner and Ms Warren November 1-30 classroom observations have been conducted by Ms Hefner and Ms Warren December 1-16 classroom observations have been conducted by Ms Hefner and Ms Warren January 5-31 classroom observations have been conducted by Ms Hefner and Ms Warren February 1-28 classroom observations have been conducted by Ms Hefner and Ms Warren March 1-31 classroom observations have been conducted by Ms Hefner and Ms Warren April 1-30 classroom observations have been conducted by Ms Hefner and Ms Warren May 1-10 classroom observations have been conducted by Ms Hefner			

and Ms Warren

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Talent recruitment and retention			
KEY	C3.04	The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Currently Teachers are using the Evaluation and setting Smart Goals that pertains to the Teacher Evaluation Rubric.	Limited Development 10/11/2022		
<i>How it will look when fully met:</i>		Administrators will explain and model for teachers how to prepare measurable goals in order for them to better understand how goals are formed. Teachers will review the results/feedback from their evaluations to better prepare their goals. They will use the goals for their PDP to show where they want to be by the end of 2022-2023 school year.		Corine Warren	06/01/2023
Actions			0 of 1 (0%)		
	10/11/22	Administrators will work with teachers as a whole to create a common school goal. They will also work with teachers to create their first individual/personal goal to ensure they are using proper goal-setting techniques (i.e., measurable, obtainable)		Amanda Hefner	06/01/2023
<i>Notes:</i>		Sept 2022 A presentation was sent out that had the school goal and directions on how to create personal goals. At grade level planning time was allotted for teams to work on PDP and have availability to admin for questions.			

Core Function:		Dimension E - Families and Community			
Effective Practice:		Family Engagement			
KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date

Initial Assessment:	Curriculum nights are already being done, but will need to be revamped for new curriculum resources.	Limited Development 10/11/2022		
How it will look when fully met:	Parents attendance at special nights like Curriculum Night, Math Night, Science Night will be at 80%.		Gretchen Brown	06/01/2023
Actions		0 of 1 (0%)		
10/11/22	Curriculum nights will be offered to parents during after school hours to educate parents on new curriculum resources and how they can better help their child. This will be monitored through parent sign in and surveys. This includes math, science and ELA.		Gretchen Brown	06/01/2023
<i>Notes:</i> October 11 Curriculum Night was held				