

School Improvement Team Voting

LEA or Charter Name/Number: Cumberland County Schools - 260

School Name: Bill Hefner Elementary

School Number: 367

Plan Year(s): 2022-2023

Voting: All staff must have the opportunity to vote anonymously on the School Improvement plan

For: 42

#Against: 0

Percentage For: 100%

Date Approved by Vote: October 3, 2022

School Improvement Team Membership

From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot. Unless the local board of education has adopted an election policy, parents shall be elected by parents of children enrolled in the school in an election conducted by the parent and teacher organization of the school or, if none exists, by the largest organization of parents formed for this purpose. Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be member of the building-level staff."

Committee Position*	Name	Year Elected
Principal	Dr. Donald Cahill	2022
Assistant Principal	Jessica Cashwell	2022
Teacher Representative	Nisi Farley (Exceptional Children's Department, Autism)	2022
Inst. Support Representative	Ashley Bunce (Instructional Coach)	2021
Teacher Assistant Representative	Jennifer Washington	2021
Parent Representative	Brent Goad	2022
Kindergarten Teacher Representative	Stacey Murphy	2022
First Grade Teacher Representative	Kala Sanders	2021
Second Grade Teacher Representative	Stacy Gentry	2022
Third Grade Teacher Representative	Careen Williams	2021
Fourth Grade Teacher Representative	Saffron Gaynor	2021
Fifth Grade Teacher Representative	Paula Elliott	2021
Instructional Coach	Amanda Pate	2022
Counselor	Megan Clark	2021
AIG Teacher	Allison Meyer	2022
Additional Representative		
Additional Representative		
Additional Representative		
Additional Representative		

*Add to list as needed. Each group may have more than one representative.

Title II Plan

School: Bill Hefner Elementary

Year: 2022-2023

Description of the Plan

Purpose:	The purpose of this plan is to provide a detailed description of staff development expenditures.
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Budget Amount

Total Allocation:

AMOUNT

\$2,649.00

Budget Breakdown

Briefly describe the title of and purpose for this staff development:

Staff Development 1

Data Days: Teachers will disaggregate data to focus on student achievement. They will work with the instructional coaches for 3.5 hours in multiple grouping and identification areas of need and more support. They will focus on PEPs for our students who are below grade level standards, and identify and implement supporting interventions for our students with disabilities.

	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Personnel:	Substitute Cost	\$2,544.96
Training Materials:	Instructional Coach Provided	\$0
Registration/Fees:		\$0
<u>Travel:</u>		
Mileage/Airfare:		\$0
Lodging/Meals:		\$0
Consulting Services:		\$0
Follow-up Activities:		\$0
	Total for staff development 1:	\$2,544.96

Budget Breakdown

Briefly describe the title of and purpose for this staff development:

Staff Development 2

	<u>DESCRIPTION</u>	<u>AMOUNT</u>
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Personnel:		
Training Materials:		
Registration/Fees:		
<u>Travel:</u>		
Mileage/Airfare:		
Lodging/Meals:		
Consulting Services:		
Follow-up Activities:		
	Total for staff development 2:	-0-
	Grand Total	\$2,544.96

District Wide Components

Duty Free Lunch	Please indicate if your School Improvement Team vote for your teachers to have duty free lunch by indicating yes (Y) or no (N) in the box to the right.	No
Duty Free Planning Time	Please describe approximately how much planning time your teachers have during a week: Teachers have 40 minutes of planning four days a week, with 40 more additional planning minutes on a double day, with a total of 200 minutes of planning time.	
PBIS School	Please indicate if your school is currently a PBIS school by indicating yes (Y) or no (N) in the box to the right:	Yes.
PBIS rating from previous year	Please indicate your most recent PBIS assessment rating (Green Ribbon, Model, or Exemplar) if applicable in the box to the right:	Green Ribbon
Parental/Family Engagement	<p>Please describe your parent/family engagement plan briefly (i.e. dates or frequency of parent events, P/T conferences, PTA meetings, etc.):</p> <p>Parent Involvement and our Parent Facilitator have planned monthly activities for parents and families to participate. We have parent teacher conferences twice a year, once in October, and once in March. We also have bi-monthly PTA meetings, and our PTA has monthly events for parents to be involved in as well.</p>	
Safe and Orderly Schools	<p>The Cumberland County School System (CCS) has a commitment to excellence in providing a safe and healthy workplace. Safety of employees and students must be given first priority in every activity. To that end, all our employees have access to our district Safety Manual and Crisis Management Handbook on the CCS intranet. The Safety Manual is provided to help schools insure their day to day practices are in line with best safety practices, prepare for events that can be better managed with a safety plan, and outline protocols for handling potentially hazardous materials in our schools. Although a crisis is an event that is extraordinary and cannot be predicted, the Crisis Management Handbook was prepared to provide the principal and the local crisis team a quick reference guide of procedures to follow when a crisis occurs that affects the school.</p>	
Review of the SIP plan and notification of changes	<p>As part of our continuous improvement process, all schools create 2 year School Improvement plans. At the end of the first year of the plan and once test scores are received, the School Improvement Team will review both academic and organizational goals and make changes as needed. The superintendent's designee will be informed when the plan has changed.</p>	