

## School Improvement Team Voting

**LEA or Charter Name/Number:** Cumberland County Schools - 260

**School Name:** Manchester Elementary

**School Number:** 402

**Plan Year(s):** 2021-2022

**Voting:** All staff must have the opportunity to vote anonymously on the School Improvement plan

**# For:** 25

**#Against:** 2

**Percentage For:** 92.5%

**Date Approved by Vote:** 8/18/21

## School Improvement Team Membership

*From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot. Unless the local board of education has adopted an election policy, parents shall be elected by parents of children enrolled in the school in an election conducted by the parent and teacher organization of the school or, if none exists, by the largest organization of parents formed for this purpose. Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be member of the building-level staff."*

<b>Committee Position*</b>	<b>Name</b>	<b>Year Elected</b>
Principal	Hannah Gray	2021
Assistant Principal	Assistant Principal	2019
Teacher Representative	Sharmon Thompson	2021
Inst. Support Representative	Cathleen Mabe	2021
Teacher Assistant Representative	Hilda Cruz	2021
Parent Representative	Roshalinto Biagas	2019
Additional Representative	Carla Smith	2021
Additional Representative	Samantha Garza	2021
Additional Representative	Natosha Stewart	2020
Additional Representative	Melton Blackwood	2020
Additional Representative	Sheila Smith	2021
Additional Representative	Rebecca McLean	2020
Additional Representative	Kendra McCray	2021
Additional Representative		
Additional Representative		
Additional Representative		
Additional Representative		
Additional Representative		

\*Add to list as needed. Each group may have more than one representative.

## Title II Plan

**Instructions:** Complete each cell highlighted in red (content controls will also appear in red when you hover the cursor over them). Refer to the SAMPLE Title II Plan located on page 5 for examples.

School: Manchester Elementary

Year: 2021-2022

### Description of the Plan

<b>Purpose:</b>	The purpose of this plan is to provide a detailed description of staff development expenditures.
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### Budget Amount

**AMOUNT**

Total Allocation:

\$850.00

### Budget Breakdown

Briefly describe the title of and purpose for this staff development:

#### Staff Development 1

Substitutes to cover quarter one data dives. Teachers will meet as a grade level with their coach/MCL to dig into data and make a plan to address student individual academic needs.

	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<b>Personnel:</b>	7 substitutes at 115/day	\$805.00
<b>Training Materials:</b>		
<b>Registration/Fees:</b>		
<b>Travel:</b>		
<b>Mileage/Airfare:</b>		
<b>Lodging/Meals:</b>	Snacks	\$45.00
<b>Consulting Services:</b>		
<b>Follow-up Activities:</b>		
	<b>Total for staff development 1:</b>	\$850.00

### Budget Breakdown

Briefly describe the title of and purpose for this staff development:

#### Staff Development 2

DESCRIPTION

AMOUNT

Personnel:		
Training Materials:		
Registration/Fees:		
<u>Travel:</u>		
Mileage/Airfare:		
Lodging/Meals:		
Consulting Services:		
Follow-up Activities:		
	<b>Total for staff development 2:</b>	\$0
	<b>Grand Total</b>	\$850.00

## District Wide Components

<b>Duty Free Lunch</b>	Please indicate if your School Improvement Team vote for your teachers to have duty free lunch by indicating yes (Y) or no (N) in the box to the right.	N
<b>Duty Free Planning Time</b>	<p><b>Please describe approximately how much planning time your teachers have during a week:</b></p> <p>K-2 teachers have 4 days a week of 40 minute planning + an additional planning twice a month.            3-5 teachers have 5 days a week of 40 minutes planning.</p>	
<b>PBIS School</b>	Please indicate if your school is currently a PBIS school by indicating yes (Y) or no (N) in the box to the right:	Y
<b>PBIS rating from previous year</b>	Please indicate your most recent PBIS assessment rating (Green Ribbon, Model, or Exemplar) if applicable in the box to the right:	Choose an item.
<b>Parental/Family Engagement</b>	<p><b>Please describe your parent/family engagement plan briefly (i.e. dates or frequency of parent events, P/T conferences, PTA meetings, etc.):</b></p> <p>Open House: August 17, 2021            Title I Curriculum Night (Block Party): September 16, 2021            Student Success Conferences: November 15-19 and February 21-25            As the restrictions for COVID come down we will plan additional family engagement events including musical performances, EOG night, Math night, etc.</p>	
<b>Safe and Orderly Schools</b>	<p>The Cumberland County School System (CCS) has a commitment to excellence in providing a safe and healthy workplace. Safety of employees and students must be given first priority in every activity. To that end, all our employees have access to our district Safety Manual and Crisis Management Handbook on the CCS intranet. The Safety Manual is provided to help schools insure their day to day practices are in line with best safety practices, prepare for events that can be better managed with a safety plan, and outline protocols for handling potentially hazardous materials in our schools. Although a crisis is an event that is extraordinary and cannot be predicted, the Crisis Management Handbook was prepared to provide the principal and the local crisis team a quick reference guide of procedures to follow when a crisis occurs that affects the school.</p>	
<b>Review of the SIP plan and notification of changes</b>	<p>As part of our continuous improvement process, all schools create 2 year School Improvement plans. At the end of the first year of the plan and once test scores are received, the School Improvement Team will review both academic and organizational goals and make changes as needed. The superintendent's designee will be informed when the plan has changed.</p>	