

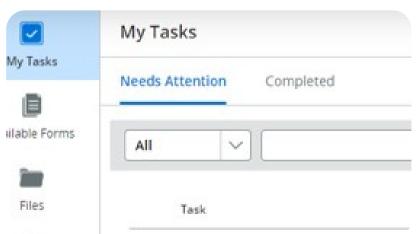
## To log in to Records, go to hr.ccs.k12.nc.us> TalentEd (Self-Service Forms) > Log in to Records







## Once you are logged in you will see the information below:



- > My Tasks: Here you can view and complete any tasks that have been assigned to you.
- > Available Forms: Here you will find Human Resources & Payroll forms that can be completed at any time. (i,e, address/name change, direct deposit, etc.)
- > Files: Here you will be able to view your own personnel folder