



Site-Based CEU Credit

To receive course credit for a site-based professional learning session, please submit a CCS Course Cover Sheet that includes a list of session dates and session times with an attached agenda. Book Studies must receive prior approval. You can find the Cover Sheet template and additional forms under "Professional Development Forms" on the Professional Development section of the CCS Employee Intranet Portal.

Please scan and send the completed Cover Sheet, agenda, and participant attendance rosters to Leigh Miller in the Professional Development office.

For any questions or further assistance, do not hesitate to contact Leigh Miller or the Professional Development office directly via email leighmiller@ccs.k12.nc.us or phone (910) 678-2708.