

## School Improvement Team Voting

**LEA or Charter Name/Number:** Cumberland County Schools - 260

**School Name:** Benjamin Martin Elementary

**School Number:** 414

**Plan Year(s):** 2023-2024

**Voting:** All staff must have the opportunity to vote anonymously on the School Improvement plan

**# For:** 58

**#Against:** 1

**Percentage For:** 98.3

**Date Approved by**

**Vote:** October 6, 2023

## School Improvement Team Membership

*From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot. Unless the local board of education has adopted an election policy, parents shall be elected by parents of children enrolled in the school in an election conducted by the parent and teacher organization of the school or, if none exists, by the largest organization of parents formed for this purpose. Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be member of the building-level staff."*

Committee Position*	Name	Year Elected
Principal	Corine O. B. Warren -standing member	2020
Assistant Principal	Catherine Clayton – standing member	2023
Inst. Support Representative	Tina Baker – standing member	2019
Teacher Assistant Representative	Patricia McMillan	2023
Parent Representative	Hannah Eakin	2022
Parent Representative	Chelsea Pitts	2023
Kindergarten Representative	Sheretta Armstrong	2022
First Grade Representative	Kadia Diop	2022
Second Grade Representative	Michelle Corbin	2022
Third Grade Representative	Rachael Jones	2023
Fourth Grade Representative	Alethia Melvin	2023
Fifth Grade Representative	Destinee McNeill	2021
Pre-Kindergarten Representative	Kimberly Burns	2022
Student Services Representative	Diane Austin	2021
Exceptional Children’s Representative	Suzanne Cox	2023
Front Office/Clerical (Bookkeeper)	Shanny Smithling – standing member	2021
Process Manager	Jeanette Hubbard – standing member	2021
SIT Chair	Erica Butler - standing member	2020
Resource Representative	Lisa Gray	2022
Media Coordinator	Jenni Clark – standing member	2022
Instructional Coach	Christina Moore – standing member	2020
Military Family Life Counselor	Linda Sealy -standing member	2021

## Title II Plan

**Instructions:** Complete each cell highlighted in red (content controls will also appear in red when you hover the cursor over them). Refer to the SAMPLE Title II Plan located on page 5 for examples.

**School:** Benjamin Martin Elementary School

**Year:** 2023-2024

### Description of the Plan

<b>Purpose:</b>	The purpose of this plan is to provide a detailed description of staff development expenditures.
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### Budget Amount

**AMOUNT**

**Total Allocation:**

\$2649.00

### Budget Breakdown

**Briefly describe the title of and purpose for this staff development:**

#### Staff Development 1

Teachers will participate in professional development around data. The professional development will take place during the school day and will be facilitated by the Leadership Team.

DESCRIPTION

AMOUNT

<b>Personnel:</b>	15 substitutes (15 X 156.09)	\$2341.35
<b>Training Materials:</b>		
<b>Registration/Fees:</b>		
<b>Travel:</b>		
<b>Mileage/Airfare:</b>		
<b>Lodging/Meals:</b>		
<b>Consulting Services:</b>		
<b>Follow-up Activities:</b>		
<b>Total for staff development 1:</b>		\$2341.35

### Budget Breakdown

**Briefly describe the title of and purpose for this staff development:**

#### Staff Development 2

Leadership team book study. The leadership team will utilize the book The PD Book 7 Habits that Transform Professional Development to improve teaching and learning at Benjamin Martin Elementary School.

DESCRIPTION

AMOUNT

<b>Personnel:</b>		
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<b>Training Materials:</b>	The PD Book 7 Habits that Transform Professional Development (32.55 X8)	\$260.40
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<b>Registration/Fees:</b>		
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Travel:

<b>Mileage/Airfare:</b>		
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<b>Lodging/Meals:</b>		
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<b>Consulting Services:</b>		
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<b>Follow-up Activities:</b>		
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<b>Total for staff development 2:</b>	\$278.64
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<b>2619.99</b>
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## District Wide Components

<b>Duty Free Lunch</b>	Please indicate if your School Improvement Team vote for your teachers to have duty free lunch by indicating yes (Y) or no (N) in the box to the right.	Y
<b>Duty Free Planning Time</b>	Please describe approximately how much planning time your teachers have during a week: 345 minutes (5 hours and 45 minutes)	
<b>PBIS School</b>	Please indicate if your school is currently a PBIS school by indicating yes (Y) or no (N) in the box to the right:	Y
<b>PBIS rating from previous year</b>	Please indicate your most recent PBIS assessment rating (Green Ribbon, Model, or Exemplar) if applicable in the box to the right:	Green Ribbon
<b>Parental/Family Engagement</b>	Please describe your parent/family engagement plan briefly (i.e. dates or frequency of parent events, P/T conferences, PTA meetings, etc.):  We have monthly parent engagement events and collaborate with Communities In Schools to provide parent engagement activities. We engage with parents via Parent Link calls, school Dojo, Facebook, Twitter, and the school's website. We also hold parent information sessions with questions and answers and post the presentations on the school's website.	
<b>Safe and Orderly Schools</b>	The Cumberland County School System (CCS) has a commitment to excellence in providing a safe and healthy workplace. Safety of employees and students must be given first priority in every activity. To that end, all our employees have access to our district Safety Manual and Crisis Management Handbook on the CCS intranet. The Safety Manual is provided to help schools insure their day to day practices are in line with best safety practices, prepare for events that can be better managed with a safety plan, and outline protocols for handling potentially hazardous materials in our schools. Although a crisis is an event that is extraordinary and cannot be predicted, the Crisis Management Handbook was prepared to provide the principal and the local crisis team a quick reference guide of procedures to follow when a crisis occurs that affects the school.	
<b>Review of the SIP plan and notification of changes</b>	As part of our continuous improvement process, all schools create 2-year School Improvement plans. At the end of the first year of the plan and once test scores are received, the School Improvement Team will review both academic and organizational goals and make changes as needed. The superintendent's designee will be informed when the plan has changed.	