

## School Improvement Team Voting

**LEA or Charter Name/Number:** Cumberland County Schools - 260

**School Name:** College Lakes Elementary

**School Number:** 340

**Plan Year(s):** 2023-2024

**Voting:** All staff must have the opportunity to vote anonymously on the School Improvement plan

**# For:** 57

**#Against:** 0

**Percentage For:** 100%

**Date Approved by Vote:** Oct 2, 2023

## School Improvement Team Membership

*From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot. Unless the local board of education has adopted an election policy, parents shall be elected by parents of children enrolled in the school in an election conducted by the parent and teacher organization of the school or, if none exists, by the largest organization of parents formed for this purpose. Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be members of the building-level staff."*

<b>Committee Position*</b>	<b>Name</b>	<b>Year Elected</b>
Principal	Brenda Ware-McAllister	2020
Assistant Principal	Cherissee Shepard	2023
Teacher of the Year Representative	Peter Lewis	2023
Inst. Support Representative	Derika Gray	2022
Teacher Assistant Representative	Barbara Estes	2023
Parent Representative	Jamesha Secord	2023
Instructional Coach 3-5	Marie Moore	2023
Instructional Coach K-2	Jaime Haggerty	2020
4 <sup>th</sup> Grade Teacher Representative	Wilfred Williams	2023
3 <sup>rd</sup> Grade Teacher Representative	Emilee Hicks	2022
2 <sup>nd</sup> Grade Teacher Representative	Jeremy Basilio	2022
1 <sup>st</sup> Grade Teacher Representative	Sharlene Jones	2022
Kindergarten Teacher Representative	Anneila Boyce	2022
EC Teacher Assistant Representative	Megan Kirby	2023
Resource Teacher Teacher Representative	Amanda Himes	2022
EC Teacher Representative	Shylik Mearite	2023
Additional Representative		
Additional Representative		
Additional Representative		

\*Add to list as needed. Each group may have more than one representative.

## Title II Plan

**Instructions:** Complete each cell highlighted in red (content controls will also appear in red when you hover the cursor over them). Refer to the SAMPLE Title II Plan located on page 5 for examples.

School: College Lakes Elementary

Year: 2023-2024

### Description of the Plan

<b>Purpose:</b>	The purpose of this plan is to provide a detailed description of staff development expenditures.
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### Budget Amount

**AMOUNT**

Total Allocation:

\$2535.00

### Budget Breakdown

Briefly describe the title of and purpose for this staff development:

#### Staff Development 1

Data Analysis Day (Teachers will meet to disaggregate the data from the 1st Grading Period) Subs will be hired to cover classrooms

DESCRIPTION

AMOUNT

Personnel: 22 substitutes @ \$113 per day

\$2486.00

Training Materials:

Registration/Fees:

Travel:

Mileage/Airfare:

Lodging/Meals:

Snacks for teachers on Data Days (per diem rate of \$1.35 per person)

\$33.75

Consulting Services:

Follow-up Activities:

**Total for staff development 1:**

\$2519.75

### Budget Breakdown

Briefly describe the title of and purpose for this staff development:

#### Staff Development 2

DESCRIPTION

AMOUNT

Personnel:

Training Materials:

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Registration/Fees:

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Travel:

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Mileage/Airfare:

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Lodging/Meals:

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Consulting Services:

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Follow-up Activities:

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Total for staff development 2:

\$0
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**Grand Total**

\$2519.75
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## District Wide Components

<b>Duty Free Lunch</b>	Please indicate if your School Improvement Team voted for your teachers to have duty free lunch by indicating yes (Y) or no (N) in the box to the right.	Yes
<b>Duty Free Planning Time</b>	<p><b>Please describe approximately how much planning time your teachers have during a week:</b></p> <p>During the day our teachers have 40 minutes of planning time 4 days a week. On one day each week, teachers have 80 minutes. There is also a 45-minute block of time one afternoon per week for planning.</p>	
<b>PBIS School</b>	Please indicate if your school is currently a PBIS school by indicating yes (Y) or no (N) in the box to the right:	Yes
<b>PBIS rating from previous year</b>	Please indicate your most recent PBIS assessment rating (Green Ribbon, Model, or Exemplar) if applicable in the box to the right:	Green Ribbon
<b>Parental/Family Engagement</b>	<p><b>Please describe your parent/family engagement plan briefly (i.e. dates or frequency of parent events, P/T conferences, PTA meetings, etc.):</b></p> <p>We will have at least one parent engagement activity each month in which parents are invited into the school. We will have Parent Teacher Conferences twice a year: October and March. We will hold PTO meetings once each semester. Here are some of our Parent Engagement Events:</p> <p>Grandparents Day Lunch, Curriculum Night/Back to School Bash, Awards Assemblies, Parent Learning Lunch, Veterans Day Brunch, Winter Musical Program, Science Night</p>	
<b>Safe and Orderly Schools</b>	<p>The Cumberland County School System (CCS) has a commitment to excellence in providing a safe and healthy workplace. Safety of employees and students must be given first priority in every activity. To that end, all our employees have access to our district Safety Manual and Crisis Management Handbook on the CCS intranet. The Safety Manual is provided to help schools insure their day to day practices are in line with best safety practices, prepare for events that can be better managed with a safety plan, and outline protocols for handling potentially hazardous materials in our schools. Although a crisis is an event that is extraordinary and cannot be predicted, the Crisis Management Handbook was prepared to provide the principal and the local crisis team a quick reference guide of procedures to follow when a crisis occurs that affects the school.</p>	
<b>Review of the SIP plan and notification of changes</b>	<p>As part of our continuous improvement process, all schools create 2 year School Improvement plans. At the end of the first year of the plan and once test scores are received, the School Improvement Team will review both academic and organizational goals and make changes as needed. The superintendent's designee will be informed when the plan has changed.</p>	