

Comprehensive Progress Report

Mission: College Lakes Elementary School is committed to providing a safe and nurturing environment where students are learning and developing into citizens who are able to compete globally.

Vision: We pledge to set the standard for student success by promoting: A Positive Emotional Climate, An Organized Lesson, Active Engagement, Meaningful Learning, Academic Rigor, and Continuous Feedback.

Goals:

College Lakes Elementary will increase Reading proficiency in grade 3, 4, and 5 to 50% for the 2023-2024 school year.

College Lakes will increase Science proficiency to 70% for the 2023-2024 school year.

College Lakes will increase math proficiency in grades 3, 4, and 5 to 50% for the 2023-2024 school year.

College Lakes will increase composite proficiency (reading, math, science) for students with disabilities for the 2023-2024 school year.



! = Past Due Objectives

KEY = Key Indicator

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		High expectations for all staff and students			
KEY	A1.07	ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		College Lakes will implement the rules and expectations in our current PBIS matrix. All teachers and staff will use/follow the PBIS guidelines and ABE to support classroom management and behavior this year. We also have an alternative classroom for behavior as needed.	Limited Development 08/23/2022		
		Priority Score: 3 Opportunity Score: 3	Index Score: 9		
<i>How it will look when fully met:</i>		Classrooms will have the PBIS matrix posted and staff/students will follow the guidelines set forth by the PBIS team. Staff will model and follow through with the expectations a forth by the PBIS team. Students will demonstrate positive behavior after this has been implemented. Students will be rewarded for positive behavior monthly. At the end of the year we should see a decrease in behavior issues school wide.		Servando Cho	06/05/2024
Actions			2 of 3 (67%)		
8/26/22	Staff and student orientation will be given for implementation of PBIS.		Complete 09/23/2022	Sheral Raines	06/05/2023
<i>Notes:</i> The leadership team will monitor PBIS daily throughout the school daily. 8/19/22- All staff received PBIS training for the 22-23 school year. 2/21/23 -Staff continues to work on giving out PBIS paw prints. Students attend monthly PBIS celebrations. 3/6/23- Staff had a reminder training on behavior expectations and procedures. 3/20/23- All Staff had to attend the MTSS meeting on school wide discipline.					
8/26/22	Teachers will give students paw prints daily to reinforce positive behavior and students will participate in monthly celebrations for positive behavior.		Complete 06/05/2023	Sheral Raines	06/05/2023

Notes: Some teachers are giving out paw prints and students are participating in celebrations.

2/21/23- Staff continues to work on giving out PBIS paw prints. Students attend monthly PBIS celebrations.

3/20/23- Staff was reminded at the MTSS discipline meeting about handing out paw prints.

4/23- Staff and students are reminded in the announcements about paw prints and students continue to participate in monthly PBIS celebrations.

5/23- Staff and students are reminded in the announcements about paw prints and students continue to participate in monthly PBIS celebrations.

8/20/23 We will implement Restorative practices this year and the staff will be trained. We will implement a restoration station as an alternative to suspension.

Cherissee Shepard

06/05/2024

Notes: 9/23: CLES has begun to use the restoration station as needed for students. The staff has received training for the 2023-2024 school year.
10/23: The restoration station has been used and students are completing online modules as they are given.

Implementation:

05/30/2023

Evidence

5/30/2023

Experience

5/30/2023

Sustainability

5/30/2023

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Curriculum and instructional alignment			
KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Teachers are meeting once a week in PLC. They will meet with the instructional coaches/leadership team and discuss lesson plans, pacing, standards/unpacking standards, and data discussions.	Limited Development 08/23/2022		
<i>How it will look when fully met:</i>		The instructional coaches will provide follow up mini sessions for teachers during PLC to reflect implementation of LETRS. Teachers will meet in PLC's two times a week this year. They will meet with the instructional coaches/leadership team and discuss lesson plans, pacing, standards/unpacking standards, and data discussions. Teachers will implement Wonders and use Envision lessons for Math instruction and any other resources found in canvas.		Jaime Haggerty	06/05/2024
Actions			3 of 4 (75%)		
10/4/22		One of our teachers will attend an EC conference and will find out more information about MTSS, EC related instruction, and Behavior Management. She will then report back information to all the EC teachers and give out any resources she receives from the workshop.	Complete 01/30/2023	Michael Avner	01/30/2023
		<i>Notes:</i> 1/30/23- Ms. Garland presented information from her EC conference to all EC Staff on 11/21/22.			
8/26/22		We created an extra PLC/Data day weekly for teachers to discuss data and student growth/weaknesses.	Complete 05/01/2023	Jaime Haggerty	06/05/2023

Notes: 11/21/23- Grade level teams are meeting weekly to discuss pacing, standards, and instruction.
 12/19/22- We continue to meet weekly with the teachers to discuss pacing, standards and instruction during PLC. We also meet weekly with the teachers to discuss data and interventions.
 1/23/23-We continue to meet weekly with the teachers to discuss pacing, standards and instruction during PLC. We also meet weekly with the teachers to discuss data and interventions.
 2/21/23- We continue to meet weekly with the teachers to discuss pacing, standards and instruction during PLC. We also meet weekly with the teachers to discuss data and interventions.
 3/21/23- We continue to meet weekly with the teachers to discuss pacing, standards and instruction during PLC. At our last meeting we discussed using the new wonders materials that were given to all standard course of study EC rooms.
 4/21/23- We continue to meet weekly with the teachers to discuss pacing, standards and instruction during PLC. We discussed 3-5 data, mclass/successmaker data, K-2 math assessments, and spelling inventories.
 5/1/23- We continue to meet weekly with the teachers to discuss pacing, standards and instruction during PLC. We discussed 3-5 data, mclass/successmaker data, K-2 math assessments, and spelling inventories.

8/30/22	One of our fifth grade teachers will attend the North Carolina Science Teacher Association Conference. He will attend the conference and report back important information during a staff meeting.	Complete 02/21/2023	Emilee Hicks	06/05/2023
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Notes: 2/21/23- In November, our fifth grade science teacher went to the conference and presented information to his fifth grade team when he returned.

12/5/22	HooNuit tool will be used for goal setting and instructional planning.		Cherissee Shepard	05/31/2024
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Notes: 4/3/23- We discussed as an admin team that we will discuss this at our next SIT meeting. We will discuss next steps.

4/23- At our last meeting staff was introduced to this tool. We explained that they will have training in the fall.

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Student support services			
KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Teachers develop small group lesson plans based on formative and informative assessment data. Teachers will refer students to MTSS and SST based on the data gathered. The team discusses students and develops interventions for each individual student.	Limited Development 09/05/2022		
		Priority Score: 3 Opportunity Score: 3	Index Score: 9		
<i>How it will look when fully met:</i>		Students will receive small groups in reading and math based on data from benchmarks, mclass and mastery connect. Student services team meets weekly to discuss student concerns. Teachers meet monthly with the school psychologist to discuss data and interventions for students in the MTSS process.		Peter Lewis	05/15/2024
<i>Actions</i>			1 of 2 (50%)		
	9/5/22	The leadership team will review lesson plans and observe teachers weekly.	Complete 05/15/2023	Brenda Ware-McAllister	05/15/2023

Notes: 11/22- The leadership team continues to check lesson plans weekly and provides feedback to all teachers. The leadership team completes weekly observations on all teachers.

12/22-The leadership team continues to check lesson plans weekly and provides feedback to all teachers.The leadership team completes weekly observations on all teachers.

1/23-The leadership team continues to check lesson plans weekly and provides feedback to all teachers. The leadership team completes weekly observations on all teachers.

2/23-The leadership team continues to check lesson plans weekly and provides feedback to all teachers. The leadership team completes weekly observations on all teachers.

3/23- The leadership team continues to check and provide feedback weekly for lesson plans to all teachers. The instructional coaches provide support in classes weekly in 3rd, 4th, and 5th grade classes. Mr. Raines and Ms. Mac continue to do classroom observations weekly.

4/23-The leadership team continues to check and provide feedback weekly for lesson plans to all teachers. The instructional coaches provide support in classes weekly in 3rd, 4th, and 5th grade classes. Mr. Raines and Ms. Mac continue to do classroom observations weekly.

5/23-The leadership team continues to check and provide feedback weekly for lesson plans to all teachers. The instructional coaches provide support in classes weekly in 3rd, 4th, and 5th grade classes.

10/14/22 We have added an additional weekly PLC meeting with EC teachers to address our EC students with disabilities.

Jaime Haggerty

05/15/2025

Notes: 11/22- We continue to meet weekly with our EC teachers and address needs and discuss pacing and data.

12/22- We are having MTSS monthly meetings, weekly grade level data meetings, and monthly intervention meetings with Mrs. Kruppa.

1/23- We continue to meet weekly with the EC Teachers and discuss data and pacing. Data Dive on February 6th for 3-5 teachers.

2/23- Data Dive was successful. All 3-5 teachers met and discussed data with the 3-5 Instructional Coach. We also continue to meet weekly with the EC teachers and provide updated information as well as discuss the data.

3/23- We continue to meet weekly with the EC Teachers and discuss data and pacing. We also have discussed the new Wonders materials that were issued to them. We also went over learning plans at our last meeting.

4/23- We continue to meet weekly with the EC Teachers and discuss data and pacing. At our last meeting we went over K-2 Math Assessments.

5/23- We continue to meet weekly with the EC Teachers and discuss data and pacing. At our last meeting we went over end of the year assessments/tasks.

9/23: Teachers are meeting weekly to discuss students and data as well as curriculum.

10/23: Teachers are meeting weekly to discuss students and data as well as curriculum.

Implementation:		05/30/2023		
Evidence	5/30/2023			
Experience	5/30/2023			
Sustainability	5/30/2023			

	KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>	We currently use Second Step for SEL instruction. Teachers use this program daily and students will see the school counselor and SEL support teacher for weekly class lessons.	Limited Development 08/23/2022				Priority Score: 3 Opportunity Score: 3 Index Score: 9
<i>How it will look when fully met:</i>	Students will participate daily in SEL lessons provided by their teachers. The counselor and SEL support teacher will assist in lessons weekly.		Derika Gray	06/05/2024	<i>Actions</i>	4 of 6 (67%)
8/26/22	<p>We have used ESSER funds to hire an additional part time counselor.</p> <p><i>Notes:</i> 11/22- Our part time counselor helps students and teachers as needed.</p> <p>12/22- Ms. Gray meets with students and classes as needed weekly. She supports teachers and students daily as needed.</p> <p>1/23- Ms. Gray continues to work with students and teachers weekly. She helps as needed when needed around the school.</p> <p>2/23- Ms. Gray continues to support teachers and students weekly.</p> <p>3/23- Ms. Gray continues to support teachers and students weekly.</p> <p>4/23- Ms. Gray continues to support teachers and students weekly.</p> <p>5/23- Ms. Gray continues to support teachers and students weekly.</p>	Complete 06/05/2023	Derika Gray	06/05/2023		
8/26/22	We also have a calm down/quiet room for students that need some time to reflect.	Complete 06/05/2023	Derika Gray	06/05/2023		

Notes: 11/22-Calm down corners are being used in classrooms; a suggestion: to improve calm down corners; sensory materials could be added.

12/22- Calm down room is being used daily as needed. Classrooms continue to use calm down corners as needed.

1/23-Ms. Gray suggested doing a needs assessment for them. Ms. Gray also is trying to form boys and girls groups for students to help them.

2/23-Calm down room is being used daily as needed. Classrooms continue to use calm down corners as needed.

3/23-Calm down room is being used daily as needed. Classrooms continue to use calm down corners as needed.

4/23-Calm down room is being used daily as needed. Classrooms continue to use calm down corners as needed.

5/23-Calm down room is being used daily as needed. Classrooms continue to use calm down corners as needed.

8/26/22 Each teacher and each classroom have a calm down corner in their classrooms for students during the day as needed.

Complete 06/05/2023

Anneila Boyce

06/05/2023

Notes: calm down corners being used in classrooms; suggestion: to improve calm down corners; sensory materials could be added.

2/23-Calm down room is being used daily as needed. Classrooms continue to use calm down corners as needed.

3/23-Calm down room is being used daily as needed. Classrooms continue to use calm down corners as needed.

4/23- Calm down room is being used daily as needed. Classrooms continue to use calm down corners as needed.

5/23- Calm down room is being used daily as needed. Classrooms continue to use calm down corners as needed.

8/26/22 We will have school based mental health as needed provided by a therapist.

Complete 06/05/2023

Brenda Ware-McAllister

06/05/2023

Notes: 1/23- The health therapist- no more referrals for this at this time.

8/20/23 We have hired another full time counselor. Now we have two. One will focus on K-2 and the other will focus on 3-5. The counselors will follow through with all SST referrals and therefore students needs will be met more efficiently in the SST and MTSS process.

Derika Gray

06/05/2024

<p><i>Notes:</i> 9/23: Both counselors are providing lessons to students daily. Counselors are also supporting students daily as needed. 10/23: Both counselors are providing lessons to students daily. Counselors are also supporting students daily as needed.</p>				
8/20/23	<p>We also have a calm down/quiet room for staff/students as needed. We also provide daily SEL lessons for students. Staff and students are allowed to use this calm down room to regulate their emotions to be able to remain in classrooms to provide instruction.</p>		Emilee Hicks	06/05/2024
<p><i>Notes:</i> 9/23: Students are having SEL lessons daily given by the classroom teachers. Also, we have a calm down/quiet room being used as needed for students and staff. 10/23: Students are having SEL lessons daily given by the classroom teachers. Students have used the calm down/quiet room as needed.</p>				
Implementation:		05/30/2023		
Evidence	5/30/2023			
Experience	5/30/2023			
Sustainability	5/30/2023			

	KEY	A4.16	The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			<p>We discuss student transitions during SIT meetings.</p> <p>5th grade students attend orientation at the multiple middle schools. Incoming Kindergarten students attend the Kindergarten showcase and staggered entry is used for assessment and data purposes and to balance classes.</p>	Limited Development 10/10/2022		
<i>How it will look when fully met:</i>			<p>Teachers discussing student transitions during vertical team meetings monthly. We will use student performance data, teacher surveys, anecdotal notes, and monthly meeting agenda minutes.</p> <p>Teachers meet and work together to balance classes academically, socially, and behaviorally to form classes.</p>		Derika Gray	05/15/2024
Actions				0 of 1 (0%)		
		10/10/22	Weekly student services team meetings to discuss certain students academic success.		Derika Gray	05/15/2024

Notes: 11/22- We continue to have weekly student services meetings and we address certain students and any areas of concern.

12/22-We continue to have weekly student services meetings and we address certain students and any areas of concern.

1/23- Ms. Roberts supports instruction and meets the individual students needs daily. We also continue to have weekly student services meetings.

2/23- We continue to have weekly student services meetings and we address certain students and any areas of concern.

3/23- We continue to have weekly student services meetings and we address certain students and any areas of concern.

4/23- We continue to have weekly student services meetings and we address certain students and any areas of concern.

5/23- We continue to have weekly student services meetings and we address certain students and any areas of concern.

9/23: We started the new school year having weekly student services meetings every Friday. We address certain students and areas of concern.

10/23: We started the new school year having weekly student services meetings every Friday. We address certain students and areas of concern.

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Strategic planning, mission, and vision			
KEY	B1.03	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices. (5137)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		We currently have weekly leadership meetings that are focused on data, building teacher capacity, and student achievement. We will increase teacher growth as measured by EVAAS and end of grade scores.	Limited Development 10/10/2022		
<i>How it will look when fully met:</i>		The leadership team will meet weekly to discuss walk-through data, create action plans to support teachers, discuss school wide student performance, and plan school wide events that support SIP goals and indicators.		Cherissee Shepard	05/15/2025
<i>Actions</i>			0 of 4 (0%)		
	10/10/22	The leadership team will meet weekly to discuss walk-through data, create action plans to support teachers, discuss school wide student performance, and plan school wide events that support SIP goals and indicators.		Marie Moore	05/15/2024

Notes: 11/22- The leadership team meets weekly to discuss irounds/observations, data, and school related issues.
 12/22- The leadership continues to meet weekly to discuss irounds/observations, data and school issues and or concerns. We also discuss weekly updates on coaching cycles. We also discussed remediation.
 1/23- The leadership continues to meet weekly to discuss irounds/observations, data and school issues and or concerns. We also discuss weekly updates on coaching cycles. We discussed remediation and the data dive for 3-5 teachers.
 2/23- The leadership team discussed upcoming events, coaching cycles, observations for the upcoming week.
 3/23- The leadership team discussed upcoming events, coaching cycles, and the MTSS meeting for that afternoon. We discussed other items such as retention, 3-5 data meetings, and mclass data.
 4/23- The leadership team discussed upcoming events, mclass and successmaker data, summer school, testing and coaching support.
 5/23- The leadership team discussed upcoming events, mclass and successmaker data, summer school, testing and coaching support.
 9/23: The leadership team started the new school year meeting weekly to discuss walk-through data, irounds, curriculum, data, and school wide performance.
 10/23: The leadership team meets weekly to discuss walk-through data, irounds, curriculum, data, and school wide performance.

12/5/22 The coaches will go into classrooms for weekly observations. This information will be documented in the coaching tracker. Tiered support will be provided to each teacher as needed.

Jaime Haggerty

05/31/2024

Notes: 10/24/22- We have started Iround observations weekly.
 11/22- All of the leadership team completes irounds weekly. All teachers receive an iround.
 12/22- All of the leadership team completes irounds weekly. All teachers receive an iround.
 1/23- Only the Principal and AP will complete irounds from here on out. Instructional coaches will be in classrooms doing observations and providing feedback to teachers via email or in conferences and or grade level meetings.
 2/23- Instructional coaches will be in classrooms doing observations and providing feedback to teachers via email or in conferences and or grade level meetings. Irounds will continue to be completed by admin.
 3/23-Instructional coaches continue to be in classrooms doing observations and providing feedback to teachers via email or in conferences and or grade level meetings. Irounds will continue to be completed by admin. Coaches are also in 3rd, 4th, and 5th grade classes weekly.
 4/23-Instructional Coaches are in 3rd, 4th, and 5th grade classes weekly. Coaches are also still providing feedback as needed to teachers.
 5/23-Instructional Coaches are in 3rd, 4th, and 5th grade classes weekly. Coaches are also still providing feedback as needed to teachers.
 9/23: The instructional coaches have started the year making rounds every morning and providing support as needed in the classrooms.
 10/23: The instructional coaches continue to complete weekly walk-through observations and provide support as needed to all teachers.

12/5/22 The principal completes weekly Leadership agendas for our weekly administrative meetings. All data points are reviewed during meetings. Agenda items are aligned with principal evaluation standards as well as our school focus which is standards aligned instruction.

Brenda Ware-
McAllister

05/31/2024

Notes: 12/5/22- The admin team meets weekly to discuss the different items listed on the admin agenda.
 1/23-The admin team meets weekly to discuss the different items listed on the admin agenda.
 2/23- The admin team meets weekly to discuss the different items listed on the admin agenda.
 3/23- The admin team meets weekly to discuss the different items listed on the admin agenda.
 4/23- The admin team meets weekly to discuss the different items listed on the admin agenda.
 5/23- The admin team meets weekly to discuss the different items listed on the admin agenda.
 9/23: The leadership team meets weekly to discuss items listed on the agenda provided by the principal.
 10/23: The leadership team meets weekly to discuss items listed on the agenda provided by the principal.

12/5/22 At our weekly admin meetings we will discuss iround observations to provide support for individual teacher needs. We discuss trends across grade levels and determine if Professional Development is needed or in school coaching actions are needed.

Cherissee Shepard

05/31/2024

Notes: 12/5/22- We have met weekly to discuss individual teacher needs based on iround observations and super observations.
 1/23-We have met weekly to discuss individual teacher needs based on iround observations and mid year PDP observations. Some teachers have been placed on a coaching cycle based on information that has been gathered from observations.
 2/23- We continue to meet weekly to discuss coaching cycles, irounds, other formal observations and any other concerns to support teachers.
 3/23- We continue to meet weekly to discuss data, coaching cycles, other formal observations and any other concerns to support teachers.
 4/23- We continue to meet weekly to discuss data and any other concerns or issues that need to be addressed.
 5/23- We continue to meet weekly to discuss data and any other concerns or issues that need to be addressed.
 9/23: The leadership team meets weekly to discuss teacher observations to provide support for individual teacher needs.
 10/23: The leadership team meets weekly to discuss teacher observations to provide support for individual teacher needs.

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Distributed leadership and collaboration			
KEY	B2.03	The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Beginning in the 2023-2024 school year, teachers will meet with the leadership team twice a week for instructional planning purposes. Once a week the teachers will meet with the instructional coaches during PLC. We will focus on unpacking standards, using school/county resources. The other meeting will be with the instructional coaches and other members of the school team to discuss data and goal setting.	Limited Development 10/10/2022		
<i>How it will look when fully met:</i>		When this objective is fully met, teachers will have planned and implemented units of instruction that were fully aligned with state standards and district pacing. Teachers will have a clear understanding of what students should know and be able to do for each standard. As a result, our schools overall proficiency rate will increase to our goal of 50% by the end of the 2023-2024 school year.		Jaime Haggerty	05/15/2024
Actions			0 of 2 (0%)		
	10/10/22	The leadership team will review lesson plans weekly and provide feedback to teachers.		Jaime Haggerty	05/15/2024
	<i>Notes:</i>	11/22- The instructional coaches provide weekly feedback to all teachers. The coaches look at whole group and small group plans. Support and guidance through PLC is also given and discussed as needed. Individual teachers are also provided support one on one as needed. 12/22-The instructional coaches continue to provide weekly feedback to all teachers. 1/23- The instructional coaches continue to provide weekly feedback to all teachers. The coaches have been working on providing support during PLC for small group plans. 2/23- The instructional coaches provide weekly feedback to all teachers. We continue to discuss lesson planning and provide examples for them and templates they can use for small group plans. We are checking the plans to insure they are using CCS approved resources and materials. 3/23-The instructional coaches provide weekly feedback to all teachers. We continue to discuss lesson planning and provide examples for them. We are checking the plans to insure they are using CCS approved			

resources and materials. We are also making sure they are using Learning Plans weekly in ELA and Math small groups. We also continue to monitor and check for High Yield Strategies being used in whole group plans for all subjects.

4/23- The instructional coaches provide weekly feedback to all teachers. We continue to discuss lesson planning and provide examples for them. We are checking the plans to insure they are using CCS approved resources and materials. We are also making sure they are using Learning Plans weekly in ELA and Math small groups. We also continue to monitor and check for High Yield Strategies being used in whole group plans for all subjects.

5/23- The instructional coaches provide weekly feedback to all teachers. We continue to discuss lesson planning and provide examples for them. We are checking the plans to insure they are using CCS approved resources and materials. We are also making sure they are using Learning Plans weekly in ELA and Math small groups. We also continue to monitor and check for High Yield Strategies being used in whole group plans for all subjects.

9/23: The instructional coaches review lesson plans weekly. We have discussed CCS approved resources and materials that should be used daily in the classrooms. We have met with all teachers and reviewed High Yield Strategies and have instructed them to add them to their lesson plans daily.

10/23: The instructional coaches continue to provide support to those teachers weekly as needed. We continue to check lesson plans and discuss standards, pacing , and ccs approved resources during PLC meetings.

10/25/23 The instructional coaches meet weekly with teachers to analyze assessment data during PLC meetings in order to develop plans to increase student achievement.

Marie Moore

05/15/2024

Notes: 9/23: The instructional coaches have met with teachers to unpack standards and input and analyze data.
10/23: The instructional coaches continue to provide support to those teachers weekly as needed. We continue to check lesson plans and discuss standards, pacing , and ccs approved resources during PLC meetings.

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Monitoring instruction in school			
KEY	B3.03	The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Currently, our leadership team monitors instruction and curriculum. The team completes walk-throughs weekly. The team also provides feedback on lesson plans to ensure alignment with county pacing and resources. The administrative team also completes formal observations using NCEES. The administrative team leaves informal notes for teachers, emails to document glows and grows and any other communication needed.	Limited Development 10/10/2022		
<i>How it will look when fully met:</i>		When this indicator is fully met there will be consistency across the grade levels. The administrative team will have completed weekly walk-throughs for all teachers. The administrative team will provide feedback for Irounds and or NCEES tool for formal observations monthly.		Brenda Ware-McAllister	05/15/2024
Actions			0 of 2 (0%)		
10/10/22	The admin team will provide weekly feedback on lesson plans to ensure alignment with county pacing and resources. Coaches will provide feedback during PLC meetings weekly or individual emails to specific teachers and or teams will be made.			Marie Moore	05/15/2024
<i>Notes:</i>		<p>11/22- The instructional coaches provide weekly feedback to all teachers. We check for CCS approved materials and resources being used. We discuss pacing and standards with teachers during PLC weekly as needed.</p> <p>12/22- The instructional coaches provide weekly feedback to all teachers. We check for CCS approved materials and resources being used.</p> <p>1/23-The instructional coaches continue to provide weekly feedback to all teachers. We check for CCS approved materials and resources being used. We are focusing on small group plans. We are providing feedback and checking for updates in plans. We are checking for High Yield Strategies in lesson plans. We are also looking for differentiation in small group plans based on the updated data.</p> <p>2/23-The instructional coaches continue to provide weekly feedback to all teachers. We check for CCS approved materials and resources being used. We are focusing on small group plans. We are providing feedback and checking for updates in plans. We are checking for High Yield Strategies in lesson plans. We are also looking for differentiation in</p>			

small group plans based on the updated data.

3/23-The instructional coaches provide weekly feedback to all teachers. We continue to discuss lesson planning and provide examples for them. We are checking the plans to insure they are using CCS approved resources and materials. We are also making sure they are using Learning Plans weekly in ELA and Math small groups. We also continue to monitor and check for High Yield Strategies being used in whole group plans for all subjects.

4/23-The instructional coaches provide weekly feedback to all teachers. We continue to discuss lesson planning and provide examples for them. We are checking the plans to insure they are using CCS approved resources and materials. We are also making sure they are using Learning Plans weekly in ELA and Math small groups. We also continue to monitor and check for High Yield Strategies being used in whole group plans for all subjects.

5/23-The instructional coaches provide weekly feedback to all teachers. We continue to discuss lesson planning and provide examples for them. We are checking the plans to insure they are using CCS approved resources and materials. We are also making sure they are using Learning Plans weekly in ELA and Math small groups. We also continue to monitor and check for High Yield Strategies being used in whole group plans for all subjects.

9/23: The leadership team provides feedback weekly to teachers. We are checking the plans to insure they are using CCS approved resources and materials. We are also making sure they are using Learning Plans weekly in ELA and Math small groups. We also continue to monitor and check for High Yield Strategies being used in whole group plans for all subjects.

10/23: The leadership team provides feedback weekly to teachers. We are checking the plans to insure they are using CCS approved resources and materials. We are also making sure they are using Learning Plans weekly in ELA and Math small groups. We also continue to monitor and check for High Yield Strategies being used in whole group plans for all subjects.

10/23:

12/5/22

The principal and AP will complete rounds for weekly observations. The goal is for them to be in classrooms a minimum of 30 minutes a day.

Brenda Ware-
McAllister

05/31/2024

Notes: 10/24/22- We created the Irounds schedule that will be used for walk throughs.

11/22- We continue to use the Irounds schedule that was created for walk throughs.

12/22-We continue to use the Irounds schedule that was created for walk throughs.

1/23-Instructional Coaches will be in classrooms weekly to provide feedback to teachers and give support. Admin will complete irounds weekly.

2/23-Instructional Coaches will be in classrooms weekly to provide feedback to teachers and give support. Admin will complete irounds weekly.

3/23- Instructional Coaches will be in classrooms weekly to provide feedback to teachers and give support. Admin will complete irounds weekly. Coaches will also be in 3rd, 4th, and 5th grade classes weekly to support teachers.

4/23- Instructional Coaches will be in 3rd, 4th, and 5th grade classes weekly to support teachers. Coaches will also pull small groups for 3rd, 4th, and 5th grade students based on the data.

5/23- Instructional Coaches will be in 3rd, 4th, and 5th grade classes weekly to support teachers. Coaches will also pull small groups for 3rd, 4th, and 5th grade students based on the data.

9/23: Irounds have started for the new school year. These irounds are discussed at our leadership meetings weekly.

10/23: These irounds are discussed at our leadership meetings weekly.

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Quality of professional development			
KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Currently, our school has monthly MTSS/Data meetings where you discuss student data and performance. We also have weekly data meetings with teachers to discuss current assessment data that will drive our instruction for ela, math, and science (5th grade). Our leadership team meets weekly to discuss walk-through data and any other trends that need to be discussed. We make decisions for professional development based on assessment data as well as classroom observations.	Limited Development 10/10/2022		
<i>How it will look when fully met:</i>		When this is fully met, our teachers will use the data to provide standards based instruction and we will reach our goal of 56% of our students being proficient. Our leadership team will provide the necessary professional development needed for individuals and groups of teachers based on data.		Emilee Hicks	05/15/2024
<i>Actions</i>			0 of 1 (0%)		
	10/10/22	The instructional coaches will provide weekly data meetings for all grade levels with the support of the district curriculum specialists. This will help increase teacher capacity and increase student achievement. Coaches will make sure standards aligned instruction is happening during weekly walk-throughs.		Jaime Haggerty	05/15/2024

Notes: 11/22- Our district curriculum specialists came to provide support on November 15th. They assisted with the first grade data meeting.

12/22- Our district curriculum specialists came on December 8th along with the other coaches from team 2 and they provided feedback from walk throughs that day. We took this feedback and discussed it during PLC's. On December 15th the specialists came out to provide feedback on walk throughs.

1/23- January 9th, 17th, 23rd, and 24th- the curriculum specialists came out to support us and provided feedback, completed walk throughs, and updated us on goal setting and coaching tracker information.

2/23- February 16th, 22nd, and 28th- the curriculum specialists came out and provided feedback on walkthroughs, coaching tracker, goal setting and next steps.

3/23-March 9th, 15th, 24th, and 28th- the curriculum specialists came out and provided feedback on walkthroughs, coaching tracker, data dives, and next steps.

4/23-April 3rd, 18th, and 24th- the curriculum specialists came out and provided feedback on walkthroughs, coaching tracker, benchmark data, and next steps.

5/23- For the month of May (first two weeks before EOG's) per the curriculum specialists, the coaches will be pulling small groups for those bubble students in 3rd, 4th, and 5th grades.

9/23: The instructional coaches started weekly extended PLC meetings on Monday's and Wednesday's and regular PLC meetings on Tuesday's for the new school year.

10/23: The instructional coaches have been meeting weekly with teachers and discussing data as well as pacing/standards and ccs resources. The curriculum specialists have provided support as needed. Mrs. Johnson is coming out to do a PD with our staff for Math instruction.

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Talent recruitment and retention			
KEY	C3.04	The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Currently, our administrative team completes formal observations in NCEES. The administrative team provides the staff with a weekly school news update called Macs Nuggets. When a teacher or staff member is showing signs of concern, our leadership team provides support. Example: Coaching Cycles for teachers, frequent meetings or classroom observations provided by the leadership team. Support from the county academics team on international teacher support and the beginning teacher support office.	Limited Development 10/10/2022		
<i>How it will look when fully met:</i>		When it is fully met, we will increase teacher capacity and therefore improve student achievement.		Sheral Raines	05/15/2024
<i>Actions</i>			0 of 1 (0%)		
	10/10/22	Coaching Cycles as needed for teachers with concerns. Teachers are tiered and the principal will decide which teachers need coaching cycles and or coaching actions. Coaches will meet with teachers weekly to discuss progress.		Marie Moore	05/15/2024
<i>Notes:</i>		11/22- Coaching cycles have been started for certain teachers. 12/22- Coaching cycles have continued for certain teachers. 1/23- New coaching cycles have started for certain teachers. 2/23- New Coaching cycles have started and others have ended. 3/23- We have finished all coaching cycles and continue to monitor those that still need assistance. 4/23- We continue to monitor teachers that were on coaching cycles. The coaches continue to provide support as needed. 5/23- The coaches continue to provide support as needed. 9/23: The coaches started the school year providing support as needed to all teachers. The coaches provided training for new staff and reviewed things for the returning staff members. 10/23: The coaches continue to offer support as needed for all teachers.			

Core Function:		Dimension D - Planning and Operational Effectiveness			
Effective Practice:		Resource Allocation			
KEY	D1.02	The LEA/School has aligned resource allocation (money, time, human resources) within each school's instructional priorities.(5171)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		School currently works to maximize resources (time, staffing, and funding) to our best ability to ensure the focus is on school improvement and student success.	Limited Development 10/08/2023		
<i>How it will look when fully met:</i>		After reviewing the Resource Allocation Review and discussing this with the School improvement Team, the school will put strategies in place to ensure that all resources are equitable and aligned with main school improvement indicators.		Melody Boyd	05/31/2024
<i>Actions</i>			0 of 1 (0%)		
	10/8/23	The principal will share their current plan of resource expenditures during the BOY and MOY Data Meetings. All resources should be directly tied to their School Improvement Plan Indicators and student achievement.		Melody Boyd	03/29/2024
<i>Notes:</i>					

Core Function:		Dimension E - Families and Community			
Effective Practice:		Family Engagement			
KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Currently, we communicate daily with parents via class dojo. Teachers are in constant communication with parents via email and class dojo about their academics, behavior, and social emotional growth. The administration posts weekly on class dojo informing parents of different events or any district wide communication alerts. We host a minimum of two family engagement events per semester. We have curriculum night as well as a parent lunch informing parents about curriculum and different events at the school. We also have a student success board where we highlight student achievement.	Limited Development 10/10/2022		
<i>How it will look when fully met:</i>		When it is fully met, all parents will be connected via class dojo. All teachers will be posting on class dojo weekly. When fully met, all parents will engage in parent conferences at least once per year. When fully met, all parents will attend one family engagement event offered this year.		Peter Lewis	05/15/2024
<i>Actions</i>			0 of 1 (0%)		
	10/25/22	We will have quarterly parent teacher conferences/curriculum events to keep parents informed and address student needs. Our goal is to have 50% of our parents attend.		Peter Lewis	05/15/2024

Notes: 10/22- The week of October 24th we had parent conferences on the Tuesday and Thursday evenings. Curriculum Night was also during this time.

2/23- Teachers are meeting with parents based on retention letters and as needed based on students performance.

3/23- The week of March 20th parent teacher conferences happened after retention letters were sent home for specific students. Any other parent teacher conferences needed were also done during this week.

4/23- On April 27th we had the Kindergarten Showcase for all upcoming Kindergarten students and parents. Parents were given information regarding the school as well as information about what they need to have for their child to start in the fall.

9/23: For the new school year we had curriculum night on September 28, 2023. Parents came and were able to engage in lessons for ELA and or Math.

10/23: CLES will have parent conferences on October 23, 2023.