

School Improvement Team Voting

LEA or Charter Name/Number: Cumberland County Schools - 260

School Name: Lucile Souders Elementary

School Number: 382

Plan Year(s): 2023-2024

Voting: All staff must have the opportunity to vote anonymously on the School Improvement Plan

For: 40

#Against: 0

Percentage For: 100%

Date Approved by Vote: 09/11/2023

School Improvement Team Membership

From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot. Unless the local board of education has adopted an election policy, parents shall be elected by parents of children enrolled in the school in an election conducted by the parent and teacher organization of the school or, if none exists, by the largest organization of parents formed for this purpose. Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be member of the building-level staff."

Committee Position*	Name	Year Elected
Principal	Chickia West	2020
Assistant Principal	Terea Maddox	2020
SIT Chair	Athelia Green, Instructional Coach	2023
Inst. Support Representative	Cynthia Anderson	2021
Teacher Assistant Representative	Kathy Carnal	2022
Parent Representative	Manika Cheatham	2023
PK Teacher Representative	Felecia Everett	2021
Kindergarten Teacher Representative	Linda Gainey	2023
1st Grade Teacher Representative	Rebecca King	2023
2nd Grade Teacher Representative	Deborah McKinnon	2022
3rd Grade Teacher & SIT Secretary	Shanae Anderson	2023
4th Grade Teacher Representative	Michael Mehallic	2022
5th Grade Teacher & Process Manager	Amy Mehallic	2023
Encore Teacher Representative	Gloria Garner	2023
EC Teacher Representative	Dannie Singleton	2023
Support Staff Representative	Tracey Smith	2020
Media Specialist	Gloria Garner	2020
Bookkeeper	Tonya Jenkins	2021

*Add to list as needed. Each group may have more than one representative.

Title II Plan

Instructions: Complete each cell highlighted in red (content controls will also appear in red when you hover the cursor over them). Refer to the SAMPLE Title II Plan located on page 5 for examples.

School: Lucile Souders Elementary School

Year: 2023-2024

Description of the Plan

Purpose:	The purpose of this plan is to provide a detailed description of staff development expenditures.
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Budget Amount

AMOUNT

Total Allocation:

2,649.00

Budget Breakdown

Briefly describe the title of and purpose for this staff development:

Facilitating a Standards-Based Classroom

In alignment with the school's Focus on Standards-Based assessments and corresponding milestones, the staff will engage in a year-long book study utilizing the companion texts Planning and Teaching in the Standards-Based Classroom and A Teacher's Guide to Standards-Based Learning (An Instruction Manual for Adopting Standards-Based Grading, Curriculum, and Feedback). Through these resources, teachers will learn strategies and research-based approaches to connect curriculum, instruction, assessment methods, and feedback through standards-based education. Teachers will also participate in PLC discussions and Focus meetings to discuss applications of learned skills and practices outlined in the text. Throughout the year, individuals and groups will develop presentations to share what they learning and understanding of the text while applying learned skills in their classrooms.

Staff Development 1

DESCRIPTION

AMOUNT

Personnel:

Training Materials:

Registration/Fees:

Travel:

Mileage/Airfare:

Lodging/Meals:

(A) 32 Copies of <u>Planning and Teaching in the Standards-Based Classroom</u>	(A) 32 x \$31.95=\$1022.40 + \$71.57 tax Total \$1093.97
(B) 32 Copies of <u>A Teacher's Guide to Standards-Based Learning (An Instruction Manual for Adopting Standards-Based Grading, Curriculum, and Feedback)</u>	(B) 32 x \$22.80=\$729.60 +\$51.07tax Total \$780.67

Consulting Services:

Follow-up Activities:

Total for staff development 1:

\$1, 874.64

Budget Breakdown

Briefly describe the title of and purpose for this staff development:

Teaching the Teacher

Staff Development 2

A selection of teachers from each grade level will participate in instructional walk-throughs during the school day to identify strengths and weaknesses in ELA and math practices learned from local schools that have received noted success as measured by student performance and teacher effectiveness data. The team will collect and analyze observation findings and implement identified successful practices for instructional improvement. Substitute teachers will be requested to provide classroom coverage classrooms for participating team members as observations will occur during the school day.

DESCRIPTION

AMOUNT

Personnel:

Sub Pay \$125 per day x6=\$750.00

\$750.00

Training Materials:

Registration/Fees:

Travel:

Mileage/Airfare:

Lodging/Meals:

Consulting Services:

Follow-up Activities:

Total for staff development 2:

\$750.00

Grand Total

\$2624.64

District Wide Components

Duty Free Lunch	Please indicate if your School Improvement Team vote for your teachers to have duty free lunch by indicating yes (Y) or no (N) in the box to the right.	Y
Duty Free Planning Time	Please describe approximately how much planning time your teachers have during a week: Teachers have a 90-minute collaborative planning day once a week with an additional 40 minutes of daily planning.	
PBIS School	Please indicate if your school is currently a PBIS school by indicating yes (Y) or no (N) in the box to the right:	Y
PBIS rating from previous year	Please indicate your most recent PBIS assessment rating (Green Ribbon, Model, or Exemplar) if applicable in the box to the right:	Green Ribbon
Parental/Family Engagement	<p>Please describe your parent/family engagement plan briefly (i.e. dates or frequency of parent events, P/T conferences, PTA meetings, etc.):</p> <p>Family Engagement events will be conducted the 3rd Thursday of the month. These activities are geared at providing parents with strategies and information to assist students with grade-level concepts and resources that they may utilize at home to support student learning.</p> <p>Curriculum Information sessions will be conducted each quarter to provide insight into upcoming standards and expectations for learning. Families will also participate in hands-on activities aligned with the standards for the upcoming quarter.</p> <p>Parent Teacher Conferences are conducted during each Progress Report and Report Card window to discuss student progress and plans for continuous improvement.</p> <p>The school's PTO will conduct monthly meetings on the 3rd Thursday of each month beginning September 2023.</p> <p>The goal for 2023/2024 is to utilize the Parent Facilitator, Family Ambassador, and PTO to foster stronger ties between the school, families, and community.</p>	
Safe and Orderly Schools	<p>The Cumberland County School System (CCS) has a commitment to excellence in providing a safe and healthy workplace. Safety of employees and students must be given first priority in every activity. To that end, all our employees have access to our district Safety Manual and Crisis Management Handbook on the CCS intranet. The Safety Manual is provided to help schools ensure their day to day practices are in line with best safety practices, prepare for events that can be better managed with a safety plan, and outline protocols for handling potentially hazardous materials in our schools. Although a crisis is an event that is extraordinary and cannot be predicted, the Crisis Management Handbook was prepared to provide the principal and the local crisis team with a quick reference guide of procedures to follow when a crisis occurs that affects the school.</p>	
Review of the SIP plan and notification of changes	<p>As part of our continuous improvement process, all schools create 2 year School Improvement plans. At the end of the first year of the plan and once test scores are received, the School Improvement Team will review both academic and organizational goals and make changes as needed. The superintendent's designee will be informed when the plan has changed.</p>	