

## Comprehensive Progress Report

**Mission:** Learning for All, Whatever it Takes.

**Vision:** Sherwood Park will become the school it is destined to be - a place where the adults understand that every child deserves learning experiences that support and encourage him/her academically, socially, and emotionally.

**Goals:**

Sherwood Park Elementary School will move from a 59 school performance grade to a 62 school performance grade by the end of the 23-24 school year.

Sherwood Park Elementary School will reach a proficiency of 60% for both reading and math by the end of the 23-24 school year.

Sherwood Park Elementary School will build a strong home-school connection by providing ways for parents to support their child's education by hosting at least 6 parent learning opportunities during the 23-24 school year.

Sherwood Park Elementary School will close the achievement gap between African American students and students with disabilities and increase proficiency in reading with both of these subgroups by the end of the 23-24 school year.



! = Past Due Objectives

KEY = Key Indicator

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		High expectations for all staff and students			
KEY	A1.07	ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		PBIS has been introduced to the staff in previous years, however the implementation has not been actively monitored or addressed. At Sherwood Park Elementary School teachers know and understand the PBIS matrix, teach it during the beginning of the year and randomly follow through on the actions necessary to ensure the program is effectively ran.	Limited Development 10/03/2022		
<i>How it will look when fully met:</i>		When this objective is fully met, we will see a decrease in the number of students not actively engaged in teaching and learning. Students will be more engaged and will be rewarded a minimum of once per month for positive behavior. The faculty and staff will participate in a professional development session on creating a culture of consistency throughout the school building by establishing school wide procedures that will be taught to every student and followed by all in the building. SWPES will spend the first ten days of the school year reviewing CCS and SWPES policies and procedures and each teacher will actively model what the expectation is for all routines throughout the building. Sherwood Park Elementary School will be a true PBIS school and all teachers will actively participate in the program with their students.		Haley Frank	12/30/2023
<b>Actions</b>			<b>4 of 6 (67%)</b>		
	10/3/22	All personnel will be trained in the 4 step discipline plan and the use of ABE at the beginning of the school year. Evidence of completion will include training documentation and sign-in sheets.	Complete 10/31/2022	Rosalind McGill	10/31/2022
		<i>Notes:</i> 8/13/22 ~ All was trained on the 4 step discipline plan during a school wide faculty meeting. 9/13/22 ~ All staff was introduced to ABE in a school wide faculty meeting.			
	10/3/22	Teachers will intentionally implement the PBIS BEAR Code matrix.	Complete 05/26/2023	Julie Grates	05/26/2023

*Notes:* 8/29/22 - PBIS team is issuing a BEAR Code matrix to ensure that a visual model is available for students/staff.  
 9/12/22 - Mrs. McGill and Ms. Frank trained the staff on 9/12/22 on PBIS at Sherwood Park Elementary School.  
 12/19/22 - 2nd quarter PBIS celebration was held for all students who earned the required amount of PBIS points.  
 3/17/23 ~ 3rd quarter PBIS celebration was held for all students who earned the required amount of PBIS points. This quarters celebration was a game day that included giant checkers, Connect 4 and other games that were purchased with Title 1 funds.

10/3/22 The instructional coach and LEAD Success Coordinator will work closely with beginning teachers to address classroom management issues and teach techniques on effective classroom management.

Complete 05/26/2023

Sandy Purcell

05/26/2023

*Notes:* 9/1/22 Instructional Coach includes Classroom Management quick techniques in her weekly newsletter to assist teachers and other staff members. In addition, the Instructional Coach includes Teach Like Champion 2.0 book strategies for teaching in her weekly school newsletter.

10/26/22 October's BT meeting focused on the school wide high yield instructional strategy of the month and how to implement it properly in the classroom.

11/21/22 ~ November's BT meeting focused on lesson planning and creating sound lesson plans to eliminate behavior issues in the classroom.

3/20/23 ~ Beginning teachers participated in a book study, Teach Like a Champion. During the March BT meeting, teachers focused on Chapter 11, High Behavioral Expectations.

10/3/22 All beginning teachers will participate in a book study of Teach Like a Champion with the LEAD Success Coordinator and Instructional Coach.

Complete 05/26/2023

Julie Grates

05/26/2023

*Notes:* 8/31/22 - All beginning teachers have received a copy of Teach Like a Champion to begin reading for the 22-23 school year.  
 9/12/22 - Instructional Coaches provide weekly strategies from Teach Like a Champion in their weekly newsletter.  
 3/17/23 ~ Beginning teachers have completed the following chapters in Teach Like A Champion:  
 Chapter 2 ~ Lesson Preparation  
 Chapter 5 ~ Lesson Structures  
 Chapter 10 ~ Procedures and Routines  
 Chapter 11 ~ High Behavioral Expectations

10/3/22 Teachers who have excellent classroom management skills will regularly share strategies and techniques of effective classroom management during faculty meetings.

Haley Frank

12/30/2023

*Notes:* 9/12/22 ~ ILT members shared first high yield strategy of the month during the monthly faculty meeting. Turn and talk was introduced and taught how to implement within the classroom to maintain student engagement and continue to manage the classroom.

10/10/22 ~ ILT members shared the strategy Distributed Summarizing during the October faculty meeting.

11/14/22 ~ Quiz-Quiz Trade was introduced and taught how to use for classroom management and student engagement.

1/9/23 ~ Higher Order Thinking was introduced to the faculty and taught how to use for classroom management and student engagement.

2/13/23 ~ Numbered Heads Together was introduced to the faculty and taught how to use for classroom management and student engagement.

10/3/22 Teachers who have excellent classroom management skills will be assigned as mentors to those who are in need of building their capacity as classroom managers.

Haley Frank

12/30/2023

Notes: 9/12/22 ~ Beginning teachers have been assigned in house mentors to work with them on classroom management.  
 3/20/23 ~ Beginning teachers participated in a book study, Teach Like a Champion. During the February BT meeting, teachers focused on Chapter 11, High Behavioral Expectations.

<b>Core Function:</b>		<b>Dimension A - Instructional Excellence and Alignment</b>			
<b>Effective Practice:</b>		<b>Curriculum and instructional alignment</b>			
<b>KEY</b>	<b>A2.04</b>	<b>Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<b>Initial Assessment:</b>		Grade level teams meet weekly with the instructional leadership team to discuss standards to be taught during the following week. Data discussions are being held during this time as well.	Limited Development 10/03/2022		
<b>How it will look when fully met:</b>		The Grade level (Instructional Team) will determine the concepts, principles, and skills that will be covered within each unit of study; identify the standards/benchmarks that apply to the grade level and unit of study topic; determine all objectives that clearly align to the selected standards/benchmarks; arrange the objectives in sequential order; determines the best objective descriptors; and consider the most appropriate elements for mastery and construct criteria for mastery. We will continue to work on this objective during the 22-23 SY.		<b>Julie Grates</b>	<b>06/30/2024</b>
<b>Actions</b>			<b>4 of 5 (80%)</b>		
	10/3/22	All classroom teachers will participate in a school wide professional development at the beginning of the 22-23 that will teach the instructional expectations at Sherwood Park Elementary School.	Complete 10/31/2022	Instructional Leadership Team	10/31/2022
Notes: 8/19/22 -The Instructional Coaches at Sherwood Park facilitated a PD on 8/19/22 about the instructional expectations at Sherwood Park.					

10/3/22	Teachers will participate in guided collaborative planning weekly by the instructional leadership team. Teachers will be actively involved in unpacking the standards, understanding what they mean and creating a draft of standards-aligned lesson plans for the upcoming week.	Complete 05/26/2023	Instructional Leadership Team	05/26/2023
<i>Notes:</i> 8/29/22-All grade levels participate in weekly extended planning (double resource). This began the 22-23 school year.				
10/3/22	Teachers will utilize a common lesson plan template.	Complete 05/26/2023	Instructional Leadership Team	05/26/2023
<i>Notes:</i> 8/25/22--Teachers have begun submitting lesson plans on Thursday, Aug. 25, 2022. All teachers are using Cumberland County School templates.				
10/3/22	All K-5 classroom teachers will implement the Wonders curriculum with fidelity within their classrooms.	Complete 05/26/2023	Instructional Leadership Team	05/26/2023
<i>Notes:</i> 8/18/22--All K-5 teachers received training for Wonders on 8/18/22.				
10/3/22	All classroom teachers will actively participate in LETRS training and successfully complete all modules assigned by the required due dates.		Instructional Leadership Team	06/30/2024
<i>Notes:</i> 9/26/22 - Teachers participated in their first online session of LETRS training (Cohort 4 in July and Cohort 5 in August). 2/21/23- Teachers participated in their online session of LETRS training (Cohort 5) 3/13/23- Teachers participated in their online session of LETRS training (Cohort 4)				

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Student support services			
KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		This indicator is not fully implemented at Sherwood Park. We have a tiered instructional system, but it is not clearly defined. We have provided remediation instruction for students who teachers identify as having behavioral/academic issues, but we can take steps to do better.	Limited Development 10/03/2022		
<i>How it will look when fully met:</i>		When fully implemented, teachers will be implementing tiered instruction within their classroom and will understand the importance of strategic assessment and referral of students who need additional support. Our tiered system will include: -Direct, high-quality instruction for all students and aligned remediation support for those students identified by the teacher based on data. Teachers will refer students to the Student Services Team when the student demonstrates the need for additional support after interventions within the classroom setting.		Shannon Booth	05/31/2024
<b>Actions</b>			<b>0 of 3 (0%)</b>		
10/3/22	The equity-based MTSS Leadership team will facilitate professional learning for teachers throughout the school year to help build their capacity and understanding of best practices that align with MTSS.			Jennifer Jasinski	05/30/2024
<i>Notes:</i>		10/14/22 ~ Each grade level was trained on the SST and MTSS structure by Mrs. Colvin, Mrs. Locklear and Mrs. Glover			
10/8/22	Grade level PLC teams will meet weekly to analyze subgroup data, specifically African American students and students with disabilities, to identify areas of weaknesses.			Jennifer Jasinski	05/30/2024
<i>Notes:</i>		11/28/22 ~ PLC agendas will show that students are being discussed weekly and strategies are put into place to address the areas of weaknesses.			

10/8/22	Targeted interventions will be developed to address the achievement gap between the various subgroups at Sherwood Park.		Jennifer Jasinski, Sandy Purcell, Julie Grates	05/30/2024	
<i>Notes:</i>					
<b>KEY</b>	<b>A4.06</b>	<b>ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)</b>	<b>Implementation Status</b>	<b>Assigned To</b>	<b>Target Date</b>
<i>Initial Assessment:</i>	Teachers are encouraged to work with the "whole child," which means not just focus on the child's academic progress, but to also attend to the emotional and social well-being of the child.	Limited Development 10/03/2022			
<i>How it will look when fully met:</i>	When fully implemented, teachers will be able to demonstrate that they "know" their students beyond the academic realm of connection. They will have developed relationships with their students in which students know they can trust their teachers. Teachers will provide children with safe environments in which they can discuss examples and practice their emotion management skills for different situations and for changing their emotional states. Teachers will have been trained in Conscious Discipline. In addition, teachers will be fully implementing PBIS and Class DoJo as the SWPES Behavior Plan.		<b>Sandy Purcell</b>	<b>05/31/2024</b>	
<b>Actions</b>			<b>0 of 1 (0%)</b>		
10/3/22	Teachers will effectively implement calm corners into all classrooms.		Frankie Colvin	06/23/2024	
<i>Notes:</i> 11/28/22 ~ All classrooms have an identified calm corner. Students are also participating in bi-weekly SEL lessons with the school counselor.					



	KEY	A4.16	The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			At the end of the school year, each grade level team creates classes for the upcoming year teachers. The initial classrooms are balanced racially, by gender, and by student needs, as much as possible, while also providing future teachers information to ease the students' transition.	Limited Development 10/03/2022		
<i>How it will look when fully met:</i>			Teachers will collaborate at grade level and vertically to ensure that standards-based lessons are taught and students are assessed regularly to ensure they are ready for the next grade.		Frankie Colvin	05/31/2024
<b>Actions</b>				<b>0 of 1 (0%)</b>		
10/3/22			Grade levels will participate in monthly vertical planning.		Frankie Colvin	06/21/2024
<p><i>Notes:</i> 11/7/22 ~ After review of benchmark data, the 4th grade team was consolidated. The data indicated students were not performing well following the block schedule. Students were placed into a homeroom class and would remain with one teacher for their core instruction for the remainder of the school year.</p> <p>2/13/23 ~ During the monthly faculty meeting, the instructional coaches facilitated a vertical planning session with all teachers to learn how the standards build upon one another from one grade level to the next.</p>						

Core Function:		Dimension B - Leadership Capacity				
Effective Practice:		Strategic planning, mission, and vision				
KEY	B1.03	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices. (5137)	Implementation Status	Assigned To	Target Date	
<i>Initial Assessment:</i>		The Instructional Leadership Team meets weekly.	Limited Development 10/04/2022			
		Priority Score: 2                      Opportunity Score: 2	Index Score: 4			
<i>How it will look when fully met:</i>		The Instructional Leadership Team (principal, assistant principal, coaches, and counselor) will meet twice a month to review implementation of instructional practices. At least one member of the team will attend weekly grade-level planning meetings. All meetings will have an agenda and minutes will be recorded and submitted.	<b>Objective Met 08/10/23</b>	<b>Shannon Booth</b>	<b>06/10/2023</b>	
<b>Actions</b>						
	10/4/22	The team's meetings will be scheduled, agendas will be created, and minutes of meetings will be posted.	Complete 06/10/2023	Jennifer Jasinski	06/10/2023	
		<i>Notes:</i> -1/23/23: Correlate meetings are held on the first Monday of every month, Faculty Meetings are held every second Monday of the month, SIT meets every fourth Monday of the month. The Instructional Leadership Team meets each Friday at 8:30 am. Grade level PLCs occur weekly. Agendas and PowerPoint presentations are kept for each of these meetings.				
<i>Implementation:</i>			08/10/2023			
<i>Evidence</i>		8/10/2023 See documentation of agendas and notes in the drive of weekly meetings.				
<i>Experience</i>		8/10/2023 The ILT met on a consistent basis throughout the year.				
<i>Sustainability</i>		8/10/2023 The ILT will continue to meet weekly in order to maintain a strong leadership focus.				

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Distributed leadership and collaboration			
KEY	B2.03	The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Teachers participate in weekly data professional learning communities and instructional planning with their grade level and instructional leadership team. Feedback is given weekly on lesson plans and teams meet to go over any feedback or revisions that need to be made to lesson plans.	Limited Development 12/08/2021		
		Priority Score: 2                      Opportunity Score: 2	Index Score: 4		
<i>How it will look when fully met:</i>		When fully met, leadership will be distributed throughout the school building where teams are organized and given time to effectively implement quality programs within the school.	<b>Objective Met 06/06/23</b>	<b>Shannon Booth</b>	<b>06/23/2024</b>
<b>Actions</b>					
	10/4/22	Team structures will be created with specific functions for the purpose of continuous improvement (instructional leadership team, correlates, SIT).	Complete 05/19/2023	Jennifer Jasinski	05/23/2023
<i>Notes:</i> 8/18/22 ~ 22-23 SIT is established with voted members to represent the various departments within the school. 9/29/22 - Instructional Leadership Team has been created that consists of administration and the instructional coaches. 9/29/22 - The school has established 4 correlates that align with CCS strategic plan and our SIP. 10/1/22 ~ Grade level teams meet weekly to participate in collaborative planning with the instructional coaches. 1/23/23 ~ SIT continues to meet on the 4th Monday of each month.					
<b>Implementation:</b>			06/06/2023		
<i>Evidence</i>		6/6/2023			
<i>Experience</i>		6/6/2023			
<i>Sustainability</i>		6/6/2023			

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Monitoring instruction in school			
KEY	B3.03	The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Currently the instructional leadership team, to include the principal, assistant principal and instructional coach visit classrooms regularly and provide feedback via email, in person or through the Cumberland County Schools iRound tool. The instructional leadership team meets every Monday to determine their walkthrough schedule for the week and works to follow the assigned teachers for the week.	Limited Development 12/08/2021		
<i>How it will look when fully met:</i>		When the objective is fully met, all teachers will receive specific and actionable feedback on a weekly basis. Teachers will be providing standards based instruction 100% of the time and proficiency levels throughout Sherwood Park Elementary will increase.		Shannon Booth	06/21/2024
<b>Actions</b>			<b>0 of 1 (0%)</b>		
	12/8/21	The instructional leadership team will meet weekly to review lesson plan feedback and establish a walkthrough schedule to ensure every teacher is receiving feedback on a weekly basis.		Jennifer Jasinski	06/21/2024
		<i>Notes:</i> 4-25-22 The ILT continues to meet weekly. Lesson plans are checked and feedback is given to teachers.			

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Quality of professional development			
KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		We meet weekly in PLCs to analyze assessment data.	Limited Development 10/03/2022		
<i>How it will look when fully met:</i>		When fully met, grade level teams will meet weekly to analyze student data with the instructional leadership team. Teachers will use the data to inform instructional decisions and will create small groups based on the information received from the data. Each small group will be differentiated to meet the needs of the students and proficiency will be achieved by all students on all of the standards.		Sandy Purcell	05/26/2024
<b>Actions</b>			<b>4 of 5 (80%)</b>		
10/3/22	The Instructional Team will facilitate Data Days for grade levels after benchmarks to look at school performance data and aggregated classroom data to make decisions about school improvement (i.e. student achievement) and professional development needs. Staff will use information from data meetings to guide instruction, remediation and acceleration of student learning.		Complete 05/26/2023	Instructional Leadership Team	05/26/2023
<i>Notes:</i>		4/17/23 ~ 5th grade teachers participated in a data dive with final benchmark data results. 4/19/23 ~ 3rd and 4th grade teachers created data presentations that outlined areas of strengths and weaknesses based on the final benchmark data results. Plans were created for targeted teaching to ensure students are prepared for the EOG..			
10/3/22	Teachers will actively participate in weekly data meetings with Instructional Coach.		Complete 05/26/2023	Sandy Purcell and Julie Grates	05/26/2023

*Notes:* 11/28/22 ~ The School Improvement Team met and disaggregated various data points and discussed several strategies and actions for the school.  
 1/18/23 ~ During 3rd and 4th grade PLC, the instructional coach conducted a professional development on accelerated learning based on the information presented in the January 11, 2023 Principal Leadership session.  
 1/23/23 ~ Accelerated Learning Professional Development presented to the School Improvement Team.  
 2/27/23 ~ The School Improvement Team met and disaggregated various data points (SuccessMaker, mClass, and Benchmark 2).

10/3/22 Teachers weekly lesson plan will reflect standards aligned instruction and differentiated small group instruction based on weekly data and PLC meetings. A school wide PDP goal will be created for all teachers.

Complete 05/26/2023

Jennifer Jasinski

05/26/2023

*Notes:* -8/19/22 A school wide PDP goal has been created for all certified staff.  
 -1/23/23 Weekly lesson plans are completed and uploaded to the staff Google drive under 22-23 SWPES Grade Level folders.

10/3/22 Teachers will create, monitor, and evaluate student individual learning plans based on data.

Complete 05/26/2023

Sandy Purcell and  
Julie Grates

05/26/2023

*Notes:* 3/28/22- Each teacher has participated in a weekly data day to create, monitor, and re-elevate students' performance based on data.  
 11/2/22 ~ PLCs met to disaggregate benchmark data and develop strategies for students who are not proficient in various standards.  
 11/28/22 ~ Individual learning plans have been created for all students who were below grade level in reading and math. Teachers met with parents to discuss the individual learning plans.  
 1/25/23 ~ PLCs met to disaggregate benchmark data and develop strategies for students who are not proficient in various standards.  
 4/5/23 ~ PLCs met to disaggregate benchmark data and develop strategies for students who are not proficient in various standards.  
 5/26/23 ~ Teachers utilized resources and strategies to meet the needs of students developed through their individual learning plan. This is evidenced on the 22-23 CCS MTSS PEP Data Collection Document. Student growth was tracked frequently through progress monitoring.

10/3/22	The Instructional Leadership Team will utilize iRounds and classroom observation data to inform decisions about targeted professional development for the school.		Instructional Leadership Team	05/26/2024
<i>Notes:</i> 10/1/22 ~ The ILT created a walkthrough observation schedule to follow to provide teachers with frequent classroom visits. 2/7/23 ~ The ILT began using the iRound tool to provide immediate feedback to teachers with the automated email.				

<b>Core Function:</b>	<b>Dimension C - Professional Capacity</b>
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<b>Effective Practice:</b>	<b>Talent recruitment and retention</b>
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KEY	C3.04	The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Sherwood Park has established a correlate to focus on increasing morale within the school building.	Limited Development 08/24/2022		
		Priority Score: 2                      Opportunity Score: 3	Index Score: 6		
<i>How it will look when fully met:</i>		When the objective is fully met, faculty at Sherwood Park will be recognized frequently for accomplishments and have a sense of pride about the school.	<b>Objective Met 06/06/23</b>	<b>Nikki Harris-Glover</b>	<b>06/23/2024</b>
<b>Actions</b>					
8/24/22	A hospitality committee will be established at Sherwood Park. This committee will recognize faculty and staff throughout the school year for special occasions and accomplishments.		Complete 05/26/2023	Nikki Harris-Glover	05/26/2023
<i>Notes:</i> -1/23/23 A hospitality committee has been established with by-laws to recognize special occasions and to offer support in times of need. At this point, the hospitality committee has had an appreciation breakfast, mashed potato bar, spear headed the monthly faculty meeting meals, breast cancer awareness basket raffle, birthdays, Holiday Celebration.					
8/24/22	Sherwood Park will recognize teacher and staff members each month at faculty meetings.		Complete 05/26/2023	Nikki Harris-Glover	05/26/2023

Notes: -1/23/23: Every month at each faculty meeting a Teacher of the Month and Staff Member of the Month are recognized with a trophy during the meeting.

**Implementation:**

06/06/2023

**Evidence**

6/6/2023

**Experience**

6/6/2023

**Sustainability**

6/6/2023



Core Function:		Dimension E - Families and Community			
Effective Practice:		Family Engagement			
KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		SWPES has a correlate of staff members who are responsible for initiating and implementing programs/activities to create more interaction with parents.	Limited Development 10/03/2022		
<i>How it will look when fully met:</i>		SWPES will help parents/ families fully engage in the learning lives of their children as a necessary function of the school, and one that requires considerable, consistent, and competent attention. We understand that our connection between the school and the home is built upon purpose, communication, education, and association.		Natalee Uter	05/26/2024
<b>Actions</b>			<b>4 of 5 (80%)</b>		
	10/3/22	SWPES will utilize a variety of communication methods regularly and effectively to communicate with families about the school. This will include regularly updating the school website by the media coordinator, establishing and maintaining social media sites, and weekly ParentLink phone calls.	Complete 05/26/2023	Amber Tyson	05/26/2023
		<i>Notes:</i> 10/6/22 ~ The uniform survey has been sent to all stakeholders via Class DoJo and on the school website. Parent Link phones calls have gone home to inform parents of the survey. 10/25/22 - Open House, Curriculum Night, mClass & RTA Night, Cumberland County Family Events, Picture Day, Red Ribbon Week, and Book Fair flyers have been shared on the School's Facebook. In addition, Administration is conducting weekly Parent Links. Teachers are using Class Dojo to inform parents of parent-teacher conferences, awards.			

10/3/22	Each teacher will establish and utilize Class DoJo as one means of communication with parents.	Complete 05/26/2023	Amber Tyson	05/26/2023
<p><i>Notes:</i> 10-24-22 All teachers have established a Class DoJo and are utilizing it as a means of communication tool.  5/26/23 ~ All teachers utilized Class DoJo for the school year as a means to constantly communicate with parents. A schoolwide Class DoJo account was also maintained to provide timely and frequent updates to parents about school events and information.</p>				
10/3/22	Four parent nights will be conducted throughout the 22-23 school year to inform and educate parents about the curriculum and how they can help their students to be successful in the classroom.	Complete 05/26/2023	Amber Tyson	05/26/2023
<p><i>Notes:</i> -8/25/22 Open House occurred on 8/25/22.  -9/2/22 Kindergarten Open House on 9/2/22.  -9/22/22 Title 1 Curriculum Night on 9/22/22.  -12/15/22 Winter concert was held at Sherwood Park. There was great attendance during this event and we were able to showcase the musical talents of our 2nd and 3rd grade students.  -1/19/23 STEM Night was held at Sherwood Park where over 80 families attended this engaging and interactive event.  -2/23/23 The Living Museum was held during the school day at Sherwood Park. Students presented their projects and dressed up to represent famous African Americans and to celebrate their impact on our society. Parents and community members attended the event.  -3/31/23 The school carnival was held from 5:00-7:00 pm. We had over 150 people in attendance for this event.</p>				
10/3/22	Each grade level team will create a weekly newsletter to share with families that communicate weekly learning goals.	Complete 05/26/2023	Julie Grates	05/26/2023
<p><i>Notes:</i> 10-24-22 All grade levels have established a weekly newsletter. Our parent SIT representative says that it has proven to be a helpful tool in planning and helping her child at home.</p>				
10/3/22	SWPES will solicit parent volunteers to establish and serve on PTA/ PTO.		Marsha McCormack	03/29/2024

*Notes:* 11/18/21 - Flyer was sent home with students and on Class DoJo to gauge parent interest in PTA/  
9/9/22 ~ PTA interest meeting was held and approximately 20 parents were in attendance.  
12/16/22 ~ Mrs. Jewels Littlefield accepted the position as Family Ambassador for Sherwood Park Elementary School.