

## School Improvement Team Voting

**LEA or Charter Name/Number:** Cumberland County Schools - 260

**School Name:** Pine Forest Middle School

**School Number:** 406

**Plan Year(s):** 2023-2024

**Voting:** All staff must have the opportunity to vote anonymously on the School Improvement plan

**# For:** 45

**#Against:** 0

**Percentage For:** 100%

**Date Approved by Vote:** October 11 2023

## School Improvement Team Membership

*From GS §115C-105.27: "The principal of each school, representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants assigned to the school building, and parents of children enrolled in the school shall constitute a school improvement team to develop a school improvement plan to improve student performance. Representatives of the assistant principals, instructional personnel, instructional support personnel, and teacher assistants shall be elected by their respective groups by secret ballot. Unless the local board of education has adopted an election policy, parents shall be elected by parents of children enrolled in the school in an election conducted by the parent and teacher organization of the school or, if none exists, by the largest organization of parents formed for this purpose. Parents serving on school improvement teams shall reflect the racial and socioeconomic composition of the students enrolled in that school and shall not be member of the building-level staff."*

Committee Position*	Name	Year Elected
Principal	Cornelius Felder 6th	2022
Assistant Principal/ Process Manager	Shameka Joyner 8th	2022
Assistant Principal	Onika Collington 7th	2022
Student Services	Heather Barbour	2022
6 <sup>th</sup> SCI Rep.	Nyree Henderson	2022
8 <sup>th</sup> SS Rep. SIT Chair	Cassandra Walker	2023
Teacher Rep. Process Manager/Secretary	Mary Grace - 6 <sup>th</sup> Social Studies (Team Leader)	2022
Inst. Support Representative	Shakkira Fowler (Instructional Coach)	2023
Teacher Assistant/ Discipline Clerk	Travis Mclaughlin	2023
Parent Representative	Bonnie Anderson - PFMS Parent Ambassador	2023
Parent Representative	Trevor Capps – PFMS Parent	2023
EC Representative	Marcia Johnson	2023
8 <sup>th</sup> Math Representative	Corrine Blake - 6 <sup>th</sup> Math (Team Leader)	2022
6 <sup>th</sup> SCI Representative	Norman Allen	2022
P.E. Representative	Te'Mere Williams	2022
6 <sup>th</sup> – 8 <sup>th</sup> CTE Representative	Maria Kirlew	2022
Arts/Lang Representative	Isis Perez	2022

\*Add to list as needed. Each group may have more than one representative.

## Title II Plan

**Instructions:** Complete each cell highlighted in red (content controls will also appear in red when you hover the cursor over them). Refer to the SAMPLE Title II Plan located on page 5 for examples.

School: Pine Forest Middle School

Year: 2023-2024

### Description of the Plan

<b>Purpose:</b>	The purpose of this plan is to provide a detailed description of staff development expenditures.
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### Budget Amount

**AMOUNT**

Total Allocation: \$900

### Budget Breakdown

**Briefly describe the title of and purpose for this staff development:**

#### Staff Development 1

The purpose of the staff development is to allow teachers time to analyze various types of data to improve targeted teaching, remediation groups, and differentiation. This staff development will take place during the regular school day. Expenses for this staff development not covered by the Title II Allocation will be covered by Title I funds.

**DESCRIPTION**

**AMOUNT**

Personnel:	4 subs x \$75.00 per day for 3x day	\$900.00
Training Materials:		
Registration/Fees:		
<b><u>Travel:</u></b>		
Mileage/Airfare:		
Lodging/Meals:		
Consulting Services:		
Follow-up Activities:		
	<b>Total for staff development 1:</b>	\$900.00

### Budget Breakdown

**Briefly describe the title of and purpose for this staff development:**

#### Staff Development 2

Leadership team will attend a professional development during the school year or summer to help enhance leadership skills and abilities and the incorporation of effective student engagement strategies.

	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Personnel:		
Training Materials:		\$500.00
Registration/Fees:		\$1500.00
<u>Travel:</u>		
Mileage/Airfare:		\$2700.00
Lodging/Meals:		\$2800.00
Consulting Services:		
Follow-up Activities:		
	<b>Total for staff development 2:</b>	\$7500.00
	<b>Grand Total</b>	\$7500.00

## District Wide Components

<b>Duty Free Lunch</b>	<b>Please indicate if your School Improvement Team vote for your teachers to have duty free lunch by indicating yes (Y) or no (N) in the box to the right.</b>	Yes
<b>Duty Free Planning Time</b>	<b>Please describe approximately how much planning time your teachers have during a week:</b> Core teachers have two back-to-back planning periods each day, for approximately 110 minutes of duty-free planning daily. Elective teachers have one 54 minute planning daily, plus no homeroom (10 minutes), plus a duty free lunch (30 minutes) for approximately 94 minutes of duty-free planning daily.	
<b>PBIS School</b>	<b>Please indicate if your school is currently a PBIS school by indicating yes (Y) or no (N) in the box to the right:</b>	Yes
<b>PBIS rating from previous year</b>	<b>Please indicate your most recent PBIS assessment rating (Green Ribbon, Model, or Exemplar) if applicable in the box to the right:</b>	Model
<b>Parental/Family Engagement</b>	<b>Please describe your parent/family engagement plan briefly (i.e. dates or frequency of parent events, P/T conferences, PTA meetings, etc.):</b> 8.23.23: Open House/Title I Orientation 10.17.23: Curriculum Night 10.23.23: Parent Teacher Conf. 11.2.23: Awards Assembly 12.5.23: Art Concert/Fine Art Night 1.18.24: Awards Assembly 2..24: Parent Teacher Conf. 3.18.24: Awards Assembly 4.22.24: Spring Concert/Art Show	
<b>Safe and Orderly Schools</b>	The Cumberland County School System (CCS) has a commitment to excellence in providing a safe and healthy workplace. Safety of employees and students must be given first priority in every activity. To that end, all our employees have access to our district Safety Manual and Crisis Management Handbook on the CCS intranet. The Safety Manual is provided to help schools insure their day to day practices are in line with best safety practices, prepare for events that can be better managed with a safety plan, and outline protocols for handling potentially hazardous materials in our schools. Although a crisis is an event that is extraordinary and cannot be predicted, the Crisis Management Handbook was prepared to provide the principal and the local crisis team a quick reference guide of procedures to follow when a crisis occurs that affects the school.	
<b>Review of the SIP plan and notification of changes</b>	As part of our continuous improvement process, all schools create 2 year School Improvement plans. At the end of the first year of the plan and once test scores are received, the School Improvement Team will review both academic and organizational goals and make changes as needed. The superintendent's designee will be informed when the plan has changed.	