

**North Carolina Virtual Public School (NCVPS)  
Student & Parent Registration Contract  
www.ncvps.org**

Student Name \_\_\_\_\_ ID Number \_\_\_\_\_

Course \_\_\_\_\_ Semester \_\_\_\_\_  
(summer, fall or spring)

Course \_\_\_\_\_ Semester \_\_\_\_\_  
(summer, fall or spring)

Date of Birth: \_\_\_\_\_ Grade Level: \_\_\_\_\_

CCS email address \_\_\_\_\_@[student.ccs.k12.nc.us](mailto:student.ccs.k12.nc.us) Phone \_\_\_\_\_  
(first 3 letters of first name, first 3 letters of last name and last 4 numbers of student ID number)

Parent Name: \_\_\_\_\_

Parent email \_\_\_\_\_ Parent phone \_\_\_\_\_

Do you have an IEP? Yes / No      A 504 Plan? Yes / No

*Please read and sign the contract on the reverse side of this form.*

**During the week prior to the start of class, you will need to come to Guidance to get your login information. Unless you are otherwise notified, you are registered for the course once you turn this form in.**

Please visit the NCVPS main website for additional information. The website includes:

- ❖ Getting Started including orientation
- ❖ Virtual Support Center (ie, help desk) and Password reset
- ❖ Peer Tutoring Center
- ❖ Calendars, FAQ's, and Course Descriptions
- ❖ Information about books and materials
- ❖ Student/Parent Handbook

**Return this form to your counselor. Seats in online courses are limited and are awarded on a first come/first served basis.**

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## Student & Parent Registration Contract

*Please read the following rules and requirements and sign your agreement to them below.*

- ❖ You must have regular and reliable access to a computer and the internet at home for up to 3 hours per day.
- ❖ You must have and maintain an overall GPA of 2.5 or better and have met all the course prerequisites.
- ❖ You must notify your counselor in writing by the 9<sup>th</sup> day of class if you wish to drop the course. Your counselor is the only counselor who can drop an NCVPS course. Your NCVPS instructor cannot drop you from it either.
- ❖ If you fail an NCVPS course or drop a course after the 10<sup>th</sup> day, you will not be eligible to enroll in another online course in the future.
- ❖ All students must use their CCS student gmail account. That is the address that NCVPS and myself will use for all correspondence. You will need to share additional contact information for yourself and your parent to the teacher. Once you receive a user name and password they will remain the same for all future NCVPS courses.
- ❖ You may take no more than 5 classes total per semester (face-to-face and online combined.) You are allowed to take only one summer course.
- ❖ You must notify your teacher and/or the Virtual Support Center if you are having problems with the course or if you are having technical difficulties.
- ❖ Please sign below to verify that you and your parent understand the expectations required for completion of an online course and agree to fulfill the responsibilities and do the work necessary in order to be successful.

Student  
Signature \_\_\_\_\_ Date: \_\_\_\_\_

Parent  
Signature \_\_\_\_\_ Date: \_\_\_\_\_

*Assigned Counselor*  
Signature \_\_\_\_\_ Date: \_\_\_\_\_

Please contact your counselor if you have questions